

Select from the strategies listed here and utilize the action plan (attached) to formulate a timeline for when specific tasks need to be completed, who needs to complete the tasks, and determine what resources are required.

- Centralize amenities (e.g. printers, trash cans, supplies, mail)
- Move key destinations to multiple floors/locations (e.g. lounge areas, mini-markets)
- Provide standing height tables and chairs in meeting rooms and break rooms
- Increase parking fees or restrict parking



