

## KUMC IRB Checklist: Rural Studies

**Instructions:** Please complete this form (and the *KUMC IRB Checklist: Full Board* document) and submit with all required documents and applicable ancillary review approvals in myIRB. This tool is to serve as documentation of completion by the appropriate clinical trials staff and review by the IRB administration staff for IRB Full Board Submission of studies that involve rural sites.

<b>Principal Investigator:</b>		<b>KUMC IRB Study #:</b>
<b>Protocol Title:</b>		
<b>STUDY PERSONNEL (KUMC Staff and Rural Staff)</b>		
<b>CITI/CIRT training current?</b>		<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>COI disclosures current?</b>		<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>SUBMISSION PACKET CHECKLIST</b>		
<b>PI Check</b>		Please check off all the completed documents uploaded to myIRB for this study or select "NA" if that document type is not applicable.  Additionally, upload the completed checklist with the title "Rural Site Checklist" in the "Supplemental Application" category.
<b>Completed &amp; Uploaded in myIRB</b>	<b>NA</b>	
		<b>IRB Check</b>
		<b>Verified</b>

<b>IRB RURAL SITE DOCUMENTS AND eIRB ENTRY</b>			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	FWA obtained? FWA# <span style="background-color: #ADD8E6; display: inline-block; width: 100px; height: 15px;"></span>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Signed Reliance Agreement (MOU, SMART IRB document, or Protocol Specific document)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Signed Unaffiliated Investigator Agreement
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	KUMC IRB Checklist: Rural Studies
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rural Site Letter of Support

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*Name of KUMC Staff Completing Form*

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*Date*