

INTERNATIONAL TRAVEL REMINDERS/CHECKLIST

For J-1 Exchange Visitors (Research) & J-2 Dependents

	J-1 EXCHANGE VISITOR (RESEARCH)	J-2 DEPENDENT
PRIOR TO TRAVEL	<ul style="list-style-type: none"> • See OIP advisor • Register your travel at this link: https://redcap.kumc.edu/surveys/?s=KRTRFMCEA8FFCJHK • Check and prepare documents <ul style="list-style-type: none"> ○ Do you have a new travel signature on your DS-2019? ○ Do you have a valid visa stamp? ○ Will your passport be valid 6 months into the future upon return to the U.S.? 	
DOCUMENTS NEEDED FOR TRAVEL	<ul style="list-style-type: none"> • Passport (valid at least 6 months into the future at the time of return to the U.S.) • Active DS-2019 with recent travel signature <ul style="list-style-type: none"> ○ (DS-2019 will be signed by OIP advisor during meeting/appointment) • Valid visa stamp in your passport (issued by U.S. Embassy) <ul style="list-style-type: none"> ○ Visa stamp must be valid at time of arrival in the U.S. • As added precaution: <ul style="list-style-type: none"> ○ Confirmation of maintaining status <ul style="list-style-type: none"> ▪ Paid positions: 3 most recent paystubs (Workday) ▪ Verification letter (OIP can assist) 	<ul style="list-style-type: none"> • Passport (valid at least 6 months into the future at the time of return to the U.S.) • Active DS-2019 with recent travel signature <ul style="list-style-type: none"> ○ (DS-2019 will be signed by OIP advisor during meeting/appointment) • Valid visa stamp in your passport (issued by U.S. Embassy) <ul style="list-style-type: none"> ○ Visa stamp must be valid at time of arrival in the U.S.
VISA STAMP EXPIRED/RENEWAL NEEDED?	<ul style="list-style-type: none"> • If your visa stamp in your passport is expired, you need to renew it at the time of travel and plan accordingly <ul style="list-style-type: none"> ○ Renewals are not possible while within the U.S. (must be done outside the U.S. at a U.S. Consulate/Embassy) ○ Please set up an appointment prior to leaving the U.S. to ensure securing a visa appointment spot and avoid delays 	
VISA STAMP RENEWAL CHECKLIST	<ul style="list-style-type: none"> • Complete DS-160 and obtain Receipt/Confirmation of Completion <ul style="list-style-type: none"> ○ You may be able to request an emergency appointment if earlier dates are not available ○ You may need to check portal on a daily basis to see if more appointment spots are released (dependent on consulate) • Documents to have with you for the appointment: <ul style="list-style-type: none"> ○ Passport valid and good at least 6 months or even more into the future ○ DS-2019 ○ Proof of Maintaining Status: <ul style="list-style-type: none"> ▪ Paid: 3 most recent paystubs, verification letter ▪ Non-Paid: verification letter (OIP assists with verification letter) ○ Information about your research: <ul style="list-style-type: none"> ▪ A statement/description about your research projects and contributions/Position Description ○ Proof of ties to your home country <ul style="list-style-type: none"> ▪ This is vague but would be a critical piece to your visa interview <ul style="list-style-type: none"> • Ties to your home country can be a variety of things <ul style="list-style-type: none"> ○ i.e. banks accounts at home country, property, etc ○ anything that can show that you intend to return home or have ties to your home 	<ul style="list-style-type: none"> • Same process as for J-1 but would need to include proof of relationship and proof of funding (showing how dependent is being supported)

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	country/country of permanent residence	
UPON ARRIVAL	<ul style="list-style-type: none">• Email Stacie Rader and Irina Aris:<ul style="list-style-type: none">○ Copy of your new visa stamp (if renewed during this trip)○ Copy of your I-94 (https://i94.cbp.dhs.gov/I94/#/home)	
OIP EMERGENCY CONTACT	+1-816-668-6414 In case you experience any issues during your travel, please call/text/WhatsApp the phone number above. Please be sure to include your name and status when sending a text/WhatsApp message.	