

RECOMMENDATION FOR CURRICULAR PRACTICAL TRAINING (CPT)

Curricular practical training is temporary employment available to F-1 students who have not yet completed program requirements. The training must be a **required** or an **integral** part of the program. Employment may be part-time (20 hours or less per week) or full-time (more than 20 hours per week). The activity cannot begin until the Office of International Programs has authorized CPT and issued a new I-20. **To request this approval and a new I-20, please submit this form prior to the intended start date.**

Student Name _____ KUID# _____
Last First Middle (Full)

Program of Study _____ Degree Level _____

Anticipated Date of **Completion of Degree Requirements**: _____

Current Physical Address: _____

Employment Information

Name _____

Address/Work Location _____

Dates of Employment: From _____ To _____ Hours Per Week _____
MM/DD/YY MM/DD/YY

- ✓ **Attach a detailed, signed letter of employment on company/institution letterhead that includes beginning and ending dates, full-time or part-time status, brief job description, and activity.**

Curriculum

The employment is

_____ a required part of the student's program (enrollment in academic credit is required).

Academic Credit will be awarded as:

Course Number _____ Course Title _____

Number of Credit Hours _____ Semester and Year credit will be awarded _____

_____ an integral part of the student's program/complements the course of study (enrollment in academic credit is not required).

As Academic Advisor of this student, I verify the accuracy of the information supplied and recommend the student for the training described herein:

Signature _____ Printed Name _____ Date _____