

Description of Positions - GTA/GRA/GA

Description	Job Title for HR ++	Job Code for HR ++	% of time +++	Source of Funding	TSE or SPEAK minimum score ++++	Tuition waiver	Pay fees	Resident or non-resident tuition rates	Minimum duration of appointment	GTA/GRA Health Ins Benefit	Penalties	Eligibility Requirements	Job Duties
Graduate Teaching Assistant (GTA) +	GRA/GTA	032000	50% to 40%	Graduate Studies funding or other sources	50	100%	Yes	Non-resident rates waived	Semester Fall - 4 mos Spring - 4 mos Summer - 4 wks	Eligible if 50% FTE	Tuition will be reassessed for entire semester if duration of appointment is not met. The student is responsible for paying the difference between the original assessment and the final assessment.	Enrolled with regular status in a degree-granting program. During Fall and Spring, must be enrolled in at least 6 credit hours and 3 credit hours for Summer unless it is the final semester of enrollment. Must be in good academic standing. If the cumulative GPA is below 3.0 but the student is making satisfactory progress, the department may recommend continuation of the appointment to the Dean of Graduate Studies. Undergraduates and KUMC employees are not eligible for GTA/GRA/GA status.	During the term of the appointment, duties consist of involvement in classroom or laboratory activities.
			39% to 30%			75%		Non-resident rates applicable		Not Eligible			
			29% to 20%			50%		Non-resident rates applicable		Not Eligible			
			19% to 10%			25%		Non-resident rates applicable		Not Eligible			
Graduate Research Assistant (GRA) +	GRA/GTA	032000	50% to 40%	Grants or other	N/A	N/A	Yes	Non-resident rates waived	Semester Fall - 3 mos Spring - 3 mos Summer - 4 wks	Eligible if 50% FTE	Tuition will be reassessed for entire semester if duration of appointment is not met. The student is responsible for paying the difference between the original assessment and the final assessment.	Enrolled with regular status in a degree-granting program. During Fall and Spring, must be enrolled in at least 6 credit hours and 3 credit hours for Summer unless it is the final semester of enrollment. Must be in good academic standing. If the cumulative GPA is below 3.0 but the student is making satisfactory progress, the department may recommend continuation of the appointment to the Dean of Graduate Studies. Undergraduates and KUMC employees are not eligible for GTA/GRA/GA status.	During the term of the appointment, duties consist of involvement in classroom or laboratory activities.
			39% to 1%					Non-resident rates applicable		Not Eligible			
Graduate Assistant (GA) +	GRA/GTA	032000	50%	Graduate Studies funding or other sources	*			Non-resident rates waived	Semester Fall - 4 mos Spring - 4 mos Summer - 4 wks	Eligible if 50% FTE			To carry out support of teaching faculty, usually as educational support.

Footnotes:

- + Student must submit to the Office of Graduate Studies a signed GTA/GRA/GA Appointment Agreement for each semester an appointment is held.
- ++ The Research Assistant (Job Code 026200) and Research Associate (Job Code 026100) positions are often confused with the GTA and GRA student positions described on this chart. Students hired as a Research Assistant or Research Associate are not eligible to hold an appointment as a GTA/GRA/GA. Tuition and fee rates for employees including Research Assistant and Research Associate are administered by the Office of the Registrar. The Student worker (Job Code 035000) should **not** be used for GTA/GRA/GA appointments. The 035000 job code should be used when hiring students other than a GTA/GRA/GA to perform various duties.
- +++ Students designated as GTA/GRA/GAs cannot exceed 0.50 FTE without petition and approval from Dean of Graduate Studies.
- ++++ This applies to students whose first language is not English.
- * Students who are classified as Graduate Assistants (GA) have either not taken or have not scored a minimum 50 on the TSE or SPEAK to qualify for GTA position. Contact Office of Graduate Studies for approval to use this designation.