

University of Kansas Medical Center
For Professional Doctoral Level GTA/GRA
Certification of Eligibility to Enroll in Fewer than Normally Required Hours
(normal is 6 hours fall/spring, 3 hours summer)

Some professional doctoral degree programs are structured so that a student in the final semester needs to take fewer than the normal hours to complete requirements of the degree. Such students may enroll in fewer than the normally required hours and still retain eligibility to hold a position as a GTA or GRA subject to approval by the department and the Dean of Graduate Studies.

Student Name: _____

Student KUID#: _____

International Student on visa? ____yes ____no

Degree Program/Department: _____

Semester Requesting Fewer Hrs: _____
(indicate as Fall, Spring or Summer and year)

*Number of Credit hours: _____ (minimum 1 hr required)

Course Number: _____ (must be Capstone course)

This is a one-time option. If the student does not complete the professional doctoral program in the specified academic term, he/she will need to enroll in the normal required hours for subsequent terms to retain GTA/GRA eligibility.

Student Signature

Date

Dept Approval - either Dept Chair or Dept Grad Director

Date

Dean of Graduate Studies approval

Date

*Please note: If you are not a GTA/GRA in a PhD program, the number of enrolled credit hours in which you enroll may affect your eligibility for Federal Financial Aid and/or a loan deferment since typically you have to be at least half-time status to be eligible for financial aid or loan deferments. Be sure and check the website below which indicates how your enrollment status will be reported to the National Student Clearinghouse. Your status is based on the number of credit hours in which you are enrolled.
<http://www.kumc.edu/studenthandbook/graduate.html#enrollstatus>

For questions about financial aid eligibility, please contact the Student Financial Aid Office at 913-588-5170.