

University of Kansas Medical Center
For Master's Level GTA/GRA
Certification of Eligibility to Enroll in Fewer than Normally Required Hours
(normal is 6 hours fall/spring, 3 hours summer)

Some master's degree programs are structured so that a student in the final semester needs to take fewer than the normal hours to complete requirements of the degree. Such students may enroll in fewer than the normally required hours and still retain eligibility to hold a position as a GTA or GRA provided that the student will not be continuing in a doctoral program at the University of Kansas and subject to approval by the department and the Dean of Graduate Studies.

Student Name: _____

Student KUID#: _____

International Student on visa? ____yes ____no

Degree Program/Department: _____

Semester Requesting Fewer Hrs: _____
(indicate as Fall, Spring or Summer and year)

*Number of Credit hours: _____ (minimum 1 hr required)

This is a one-time option. If the student does not complete the master's program in the specified academic term, he/she will need to enroll in the normal required hours for subsequent terms to retain GTA/GRA eligibility.

Student Signature Date

Dept Approval - either Dept Chair or Dept Grad Director Date

Dean of Graduate Studies approval Date

*Please note: If you are not a GTA/GRA in a PhD program, the number of enrolled credit hours in which you enroll may affect your eligibility for Federal Financial Aid and/or a loan deferment since typically you have to be at least half-time status to be eligible for financial aid or loan deferments. Be sure and check the website below which indicates how your enrollment status will be reported to the National Student Clearinghouse. Your status is based on the number of credit hours in which you are enrolled.
<http://www.kumc.edu/studenthandbook/graduate.html#enrollstatus>

For questions about financial aid eligibility, please contact the Student Financial Aid Office at 913-588-5170.