

# ACCREDITATION SUBCOMMITTEE CHARTER

A subcommittee of the Graduate Medical Education Committee (GMEC)

## Overall Goals

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The overall goals of the Accreditation Subcommittee of the GMEC are to ensure that the ACGME-accredited programs sponsored by the University of Kansas School of Medicine are 1) in compliance with accreditation requirements, 2) performing satisfactorily on key outcome measures including, but not limited to, the ACGME annual survey and board pass rates, and 3) engaging in improvement activities as appropriate.

## Responsibilities

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The subcommittee shall be responsible for:

- Recommend time frame for reporting APE action plans
- “Crash Course” on Milestones
- Reviewing the results of all Periodic Reviews and approving the findings/recommendations of the Periodic Review Committee (approximately 10-12 per year).
- Reviewing the results of all Special Reviews and approving the findings/recommendations of the Special Review Committee.
- Reviewing the results of each program’s Annual Program Evaluation (APE) and taking one or more of the following actions as appropriate:
  - Accepting the APE as complete,
  - Requesting clarification and/or additional information from the program to be reviewed at a subsequent meeting of the subcommittee, and/or
  - Initiating a Special Review.
- Monitoring all action plans resulting from Periodic Reviews, Special Reviews, and APEs
- Initiate Special Reviews when appropriate
- Review Self-Study documented prior to ACGME submission (if timing allows)..