

## **Work HOURS SUBCOMMITTEE CHARTER**

A subcommittee of the Graduate Medical Education Committee (GMEC)

### **Overall Goals**

---

The overall goal of the Work Hour GMEC subcommittee is to ensure that the GMEC provides oversight for each program's duty hour monitoring.

- 1) In compliance with the ACGME work hour requirements, the committee will identify trends of violations with programs, rotations, and residents.
- 2) Establish work hour monitoring policies are in place for each program.
- 3) Encourage accurate reporting
- 4) Increased awareness of the ACGME work hour rules

### **Responsibilities**

---

- 1) Provide a standard of reporting (issue is 1 day off/week or an average of 4 days off/4 weeks), dealing with the following options:
  - Run report by 4 week rotations
  - Run report by rotation times
  - Run report quarterly
  - Clarify should and musts in ACGME requirements
- 2) Develop action plans
- 3) Initiate special reviews, if needed
- 4) Ensure programs have monitoring plans in place
- 5) Ensure programs have a process for fatigue mitigation
- 6) Internal surveys
- 7) Review work hour monitoring policy per program
- 8) Standardize per program:
  - a. "Chiefs build call schedule"
  - b. External rotators – home programs monitor
  - c. Retroactively review programs