Work HOURS SUBCOMMITTEE CHARTER
A subcommittee of the Graduate Medical Education Committee (GMEC)

Overall Goals
The overall goal of the Work Hour GMEC subcommittee is to ensure that the GMEC provides oversight for each program's duty hour monitoring.

1) In compliance with the ACGME work hour requirements, the committee will identify trends of violations with programs, rotations, and residents.
2) Establish work hour monitoring policies are in place for each program.
3) Encourage accurate reporting
4) Increased awareness of the ACGME work hour rules

Responsibilities
1) Provide a standard of reporting (issue is 1 day off/week or an average of 4 days off/4 weeks), dealing with the following options:
   o Run report by 4 week rotations
   o Run report by rotation times
   o Run report quarterly
   o Clarify should and musts in ACGME requirements
2) Develop action plans
3) Initiate special reviews, if needed
4) Ensure programs have monitoring plans in place
5) Ensure programs have a process for fatigue mitigation
6) Internal surveys
7) Review work hour monitoring policy per program
8) Standardize per program:
   a. “Chiefs build call schedule”
   b. External rotators – home programs monitor
   c. Retroactively review programs