

**Institutional Research**  
**at the**  
**University of Kansas Medical Center**

Institutional Research at the Medical Center is part of the Office of Enterprise Analytics, formerly the Office of Planning and Analysis. While the entire office has some responsibilities in this domain, the core group currently consists of: Kathy Schleeter, Director of Data Management and Analysis; Matt Schuette, Principal Research Analyst; and Don McKenzie, Research Analyst.

Institutional Research has three primary functions:

- (1) *We provide data, reports, and analyses to organizations within the Medical Center;*
- (2) *We supply data and submit reports as part of institutional compliance to both the federal government and The Kansas Board of Regents. Examples include: data submissions to the Institutional Postsecondary Education Data System (IPEDS) and updating the annual Performance Agreement Report for the Kansas Board of Regents;*
- (3) *We lead or assist in the completion of external surveys containing facts and data about the Medical Center, such as the “U.S. News and World Report Statistical Survey of Medical Schools” and the “NSF/NIH Survey of Graduate Students, Postdocs, and Non-faculty Researchers in Science and Engineering”.*

Institutional Research provides data, reports, and analysis to Academic Affairs, Research (including Research Institute), Student Services, Financial Aid, Faculty Affairs, Graduate Studies, the School of Medicine’s Finance and Faculty Affairs, Institutional Finance and Administration, Human Resources, and Public Affairs, as well as to the leadership and administrative support in all the Schools, their Departments and Centers. For this type of service to be effective and timely, the group calls upon its experience with Medical Center student, faculty, HR, financial, and grant data, its ability to mine and join this data, and to create useful reports in various formats. The analysts have in-depth knowledge about the organizational structure, research architecture and effort reporting, and the academic programs at the Medical Center. We currently produce numerous recurring internal reports, including full production of Student 20<sup>th</sup> Day Enrollment Reports, Official Fall Extract of Faculty and Staff, Reports on Faculty Grant Salaries, School of Medicine Female Profiles, and Student Health Services User Reports, as well as projects where we supply data for the Research Institute’s Annual Report, K-INBRE and COBRE Progress Report, KUMC Bond Disclosures, and the EOO Affirmative Action Plan. There are many non-recurring reports that we do internally on an ad-hoc basis.

Another primary role of Institutional Research is to supply data and submit reports as part of necessary compliance to both the federal and state governments. The Kansas Board of Regents requires data entry on declared majors, completions, and departmental faculty into the Kansas Postsecondary

Database for all our degree programs, and the submission of numerous annual reports reflecting the state of the institution and its programs, including the Performance Agreement, Program Review (PR) Report, Consolidated Report on Faculty Salaries, Accreditation and Advising Reports, Kansas Higher Education Enrollment Report, and the Tuition Waivers Report. Our group assists the Medical Center, in conjunction with the University of Kansas Lawrence Campus, to comply with the federal government's educational reporting mandates via completion of various data submissions for the Institutional Postsecondary Education Data System (IPEDS), such as the IPEDS Completions Survey, IPEDS 12-Month Enrollment Survey, and IPEDS Human Resources Survey. Our group works closely with KUMC's Financial Aid office to submit data on Gainful Employment, a recent requirement from the Department of Education for institutions with Title IV eligible programs.

A third function of Institutional Research is to supply data about the Medical Center to various external agencies, typically through surveys. For instance, we coordinate the submission of the U.S. News and World Report's Best Graduate Schools Statistical Survey of Medical Schools, which is used to produce national rankings for research and for primary care. Our group is responsible for the submitting the Association of American Medical Colleges (AAMC) Faculty Roster semi-annually as a service to the School of Medicine Faculty Affairs. We assist the School of Medicine Finance in completion on various surveys, most prominently the AAMC Department Administrator's Compensation Survey and the Liaison Committee on Medical Education's (LCME) Annual Financial Questionnaire. We provide information for the LCME Annual Medical School Questionnaire and are responsible for review of the LCME Longitudinal Statistical Summary Report prior to publication. While not an exhaustive list, our group also submits the Council of Graduate Schools/Graduate Record Examination Survey of Graduate Enrollment and Degrees (with Lawrence), the National Science Foundation-National Institutes of Health Survey on Graduate Students and Postdocs in Science and Engineering (with Lawrence), the American Society of Allied Health Professions Institutional Profile Survey and the Santa Fe Benchmarking Survey for KUMC's School of Health Professions, the College Board Survey, Peterson's Survey of Graduate and Professional Units (with Lawrence), the U.S. News Survey of Online Nursing Programs, and the Census Bureau Annual Survey of Public Employment and Payroll.