Kirmayer Fitness Center using InnoSoft Fusion online

How Register for Group Classes & Fitness Programs

1. Log In at the following web address:
   kirmayer.kumc.edu

1A. KUMC University Staff and Students will choose the
    **KUMC ID** and login using their KUMC username.

1B. Community Members, Medical Referrals, and Health
    System Employees will create an account and choose the
    **Local Login** option.

**Local Logins:** If this is your first-time logging into the
portal, please email Kirmayer at kirmayer@kumc.edu to
ensure your account has been activated. **
2. Click on the **Group Fitness** or **Programs** icon

3. Search Programs
   a. Select program from:
      i. Classification
      ii. Semester
      iii. Category

   OR

   Select from all categories

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4. Select **Program Instance** (Date & Time of your class)
   
a. Click **Register**

You are allowed to register for classes 14 days in advance of the class instance

Registration closes 30 minutes prior to class start time

5. Verify all class registration information is correct & click **Checkout**
6. Confirm class or program registration and click **Checkout**

7. Select **Checkout**

8. Successful registration
9. You will receive two emails
   a. Email confirming registration
   b. Email with details on the Zoom information

10. Enter Class (can be done 15-minutes prior to class start time)
   a. Via the link in the email
   b. Or by joining the session via your Kirmayer Portal Account
      i. Top right corner name → Profile → Registrations → Video Icon

You will be required to sign into your Kirmayer Portal account no matter the method chosen

11. Cancel Registration
   a. Top right corner name → Profile → Registrations → Class → Three Dots → Cancel Registration

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