

APPLICATION FOR AUDITING A COURSE

THE UNIVERSITY OF KANSAS MEDICAL CENTER

SUBMIT THIS APPLICATION FOR EACH COURSE YOU ARE WISHING TO AUDIT TO THE OFFICE OF THE REGISTRAR. Individuals may enroll in KUMC undergraduate and graduate-level courses for their own enjoyment and not for the attainment of a degree as an "auditing student." If you enroll as an auditing student, the university will issue a grade of "NE" or "Not Evaluated" for all courses you take that semester. A grade of "NE" signifies the inability of those courses to be used towards a degree or to be transferred to another university. For an explanation of auditing requirements and procedures, see the KUMC Office of the Registrar website. Complete applications should be delivered to the KUMC Office of the Registrar in room 3014 of the Student Center, or mailed to Mail Stop 4029, 3901 Rainbow Blvd., Kansas City, KS 66160, or faxed to 913-588-4697, or emailed to kumcregistrar@kumc.edu.

1. Student's Name - Last, First, Middle KUID # (if applicable) Social Security Number

2. Address City State Zip Code

3. Telephone Number

4. Country of Birth Country of Citizenship

5. This application is for (check ONE): () Spring 20 () Summer 20 () Fall 20

6. Course Subject Code Course Number Line Number Instructor

7. Instructor's Signature Date

8. Payment Method: () Credit Card () Check Attached
Credit Card Information: Card Type: Card Number: Expiration Date: Security Code:

9. I have read and understand all information pertaining to auditing a course. I understand that this course, and any other course I audit, will receive a grade of "NE" and will not be eligible to use towards a future degree or for transfer to another college/university. I also understand that this application will not be processed until one week prior to the first day of classes. If space is available, staff in the Office of the Registrar will manually enroll me in the course. A member of the Registrar's Office staff will also contact me prior to the first day of class to inform me of my enrollment status. I understand that as an auditing student, I am not assessed tuition or the required campus fee and don't have access to services covered by the fee. I also understand that I will be required to pay a \$100 non-refundable auditing student fee each semester that I audit courses.

Signature of Student Date

Registrar Verification:

Date: Registrar Representative:

Status of Application: () Enrolled in Course () Not Enrolled in Course: Reason

() Student Notified: Date