

## RECRUITMENT PACKAGES

This application is used to apply for support from the K-INBRE Administrative Core for recruitment packages. Proposals are limited to one period of funding.

**Eligibility:** Tenure and Research Track Faculty Investigators are eligible to compete for these funds in all areas of Cell and Developmental Biology including:

1. Reproduction and embryonic development
2. Organogenesis
3. Developmental neuroscience
4. Cellular and developmental pathologies

There are no restrictions on the number of proposals that may be submitted per institution or within a category. Repetitive applications are not encouraged.

**Criteria:** Recruitment package grant criteria will include (1) institutional needs, (2) research strength of the applicant, and (3) the probability that hiring this individual will increase the competitiveness of the institution for NIH funds. A preliminary proposal documenting the establishment of a search for a researcher in Cell and Developmental Biology may be submitted for consideration. Preference will be given to applicants with a recruit ready to sign.

**Funding:** Proposals may not exceed \$35,000 (direct costs). Facilities & Administrative Costs (F&A) can be added at 30% Modified Total Direct Costs (MTDC) or 30% Salary & Wage (S&W) as appropriate to your campus for Facilities & Administrative Cost (F&A) recovery. **Awards are contingent on availability of future funds from the NIH.**

**Submission:** Each application should be submitted as a single PDF file. Submit proposals to Heiata Chapman ([hchapman@kumc.edu](mailto:hchapman@kumc.edu)). Please mail one hard copy with original signatures to:

K-INBRE Administrative Office  
University of Kansas Medical Center  
Mail Stop 3050  
3901 Rainbow Blvd.  
Kansas City, KS 66160

Annual Deadline will be February 1 unless otherwise specified by the K-INBRE Administrative Core. All submissions must be received in the K-INBRE Administrative Office by 5:00 p.m. on February 1. Announcements of awards will be made May 1. Funds will be made available May 1 and must be spent or encumbered by April 30 of the following year.

*(KU-Lawrence submissions should have a signature from an authorized official prior to submission to the K-INBRE Administrative Office.)*

For further information contact, Heiata Chapman ([hchapman@kumc.edu](mailto:hchapman@kumc.edu)).

Include the following cover page and attach a 3-page (maximum) justification/rationale for the request, budget and CV of the recruit. Comment on institutional needs, research strength of the applicant, and the probability that hiring this individual will increase the competitiveness of the institution for NIH funds. Recruitment packages could include but are not limited to: equipment and supplies.

**Recruitment Package Start-Up Funds**

**Name of recruit/position to be filled** \_\_\_\_\_

**Investigator submitting request** \_\_\_\_\_

**Institution** \_\_\_\_\_

**Mailing address** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Email address** \_\_\_\_\_