

RECRUITMENT/START-UP PACKAGES

Purpose: Recruitment/Start-up packages are for the purpose of assisting in the process of bringing in new faculty to Undergraduate Partner Institutions (UPI) Emporia State University, Fort Hays State University, Haskell University, Langston University, Pittsburg State University Washburn University, Wichita State University and helping in the establishment of their research laboratories. Requests are limited to one period of funding.

Eligibility:

- Awards for new tenure track faculty are to be proposed by department/division chairs, deans or research administrators of UPI.
- A preliminary proposal documenting the establishment of a search for a researcher in Cell and Developmental Biology may be submitted for consideration. Preference will be given to applicants with a recruit ready to sign.
- Investigators in all areas of cell and developmental biology including reproduction and embryonic development, organogenesis, developmental neuroscience, and cellular and developmental pathologies are eligible to receive these funds.
- There are no restrictions on the number of proposals that may be submitted per institution or within a category.
- A new faculty member may receive only one recruitment/start-up package from K-INBRE.

Criteria: Recruitment package grant criteria will include

- institutional needs,
- research strength of the applicant,
- the probability that hiring this individual will increase the competitiveness of the institution for NIH funds.

Proposal format: The applications should include a cover page, letter of request from the appropriate administrative official and budget. The letter of request should include in 3 pages or less the justification/rationale for the request, commenting on institutional needs, the research strength of the applicant, and the probability that hiring this individual will increase the competitiveness of the institution for NIH funds. Include current Curriculum vitae for the prospective faculty member. Each application should be submitted as a single PDF file. Submit proposals to Heiata Chapman (hchapman@kumc.edu). Please mail one hard copy with original signatures to:

K-INBRE Administrative Office
University of Kansas Medical Center
Mail Stop 3050
3901 Rainbow Blvd.
Kansas City, KS 66160

The annual deadline for receipt of applications will be February 1. All submissions must be received in the K-INBRE Administrative Office by 5:00 p.m. on February 1. Announcement of awards will be made by May 1. Funds will be made available May 1, and must be spent or encumbered by April 30, of the following year.

Funding: Proposals may not exceed \$25,000 (direct costs). Facilities & Administrative Costs (F&A) can be added at 30% Modified Total Direct Costs (MTDC) or 30% Salary & Wage (S&W) as appropriate to your campus for Facilities & Administrative Cost (F&A) recovery. Awards are contingent on availability of future funds from the NIH. Recruitment packages could include but are not limited to: equipment and supplies.

For further information contact, Heiata Chapman (hchapman@kumc.edu).

Recruitment/Start-Up Package

Name of recruit/position to be filled:

Investigator submitting request

Institution

Mailing address

Email address
