KU Medical Center Mail Stop 3033, 3901 Rainbow Blvd., Kansas City, KS 66160

International Programs

Recommendation for Curricular Practical Training

Curricular practical training is temporary employment available to F-1 students who have completed nine consecutive months of full-time enrollment, but have not yet completed program requirements. The training must be an integral or required part of the program, and the student must receive academic credit for it. Employment may be part-time (20 hours or less per week) or full-time (more than 20 hours per week), but the student must maintain full-time enrollment. The activity cannot begin until International Programs has authorized it and issued a new I-20 with CPT endorsement. **To request this approval and a new I-20, submit this form at least two weeks prior to the intended start date.**

Student Name_____ KUID# _____
Last First Middle (Full)

Program of Study _____ Degree Level_____

Anticipated Date of **Completion of Degree Requirements**:_____

Proposed Employer:

Name_____

Address/Work Location_____

_____

Proposed Dates of Employment: From_____ To_____ Hours Per Week_____
MM/DD/YY MM/DD/YY

Curriculum:

The employment is ☐ **a required** / ☐ **an integral** part of the student's program.

Academic Credit will be awarded as:

Course Number_____ Course Title_____

Number of Credit Hours_____ Semester and Year credit will be awarded_____

Attach a detailed letter of employment that includes beginning and ending dates, and activity.

As Academic Advisor of this student, I verify the accuracy of the information supplied and recommend the student for the training described herein:

_____

Signature Printed Name Date