

Applicant Information to Support a TN Petition

Instructions: Upon the request of the hiring department, please complete the following information, sign and submit this form, along with indicated supporting documentation, to the department administrator. Please type or print. Generally, communication will be between the Office of International Programs and the hiring department administrator.

Biographical Information

Family _____ First _____ Middle (complete) _____

Date of birth _____ (MM/DD/YY) male female SSN or ITIN _____

City & country of birth _____ Country of citizenship _____

- **Submit two copies of your passport identification page(s) or proof of Canadian citizenship.**

Address in country of legal permanent residence (**not** the U.S.):

Phone _____
Email _____

Country: _____

Current mailing address, if different from permanent address:

Phone _____
Email _____

Country: _____

Immigration History

Are you currently living in the U.S.? no yes **If yes, provide current residential address (no P.O. boxes):**

List your complete immigration history, including each visa classification held, and exact dates present in the U.S. in each classification (attach additional paper, if needed):

Visa Type	Purpose	Start Date	End Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If you are currently in the U.S. and will remain in the U.S. until your TN employment at KUMC has been authorized, the following items are required:

1. Two copies of your visa (if applicable) and both sides of your Form I-94: Arrival/Departure Record

(continued on following page)

2. In addition, from the following, as applicable to your current visa classification:
- A. If you are currently in F-1 status, two copies of the front and back—or SEVIS pages 1 and 3—of all previous I-20's
 - B. If you are currently in J-1 status, two copies of all previous IAP-66 and/or DS2019 forms. If any document indicates that you are subject to the two-year home residency requirement, **one of the following** is also required:
 - Two copies of an advisory opinion letter from the U.S. Department of State declaring that you are not, in fact, subject to the requirement
 - Two copies of a letter from the Department of State to the U.S.CIS recommending waiver of the two-year home residency requirement
 - Two copies of the approval notice from INS/BCIS/USCIS granting waiver of two-year home residency requirement
 - C. If you are currently in H, L, O, or TN status, two copies of all previous approval notices (if applicable) **and** of your most recent pay stub
 - D. Two copies of any other U.S.CIS employment authorizations, e.g., the laminated Employment Authorization Document

Have you ever applied for adjustment of status to Lawful Permanent Resident of the U.S., or are you the beneficiary of a derivative petition? (Check all that apply.)

- Beneficiary of a filed U.S. CIS Form I-130: Immigrant Petition for Alien Relative
- Self-petitioned with U.S. CIS Form I-140: Immigrant Petition for Alien Worker
- Filed U.S. CIS Form I-485: Application to Register Permanent Residence or Adjust Status
- Other—Explain: _____

- **Attach two copies of all relevant documents**, including receipt notices and approval notices.

Are you or any of your dependents in exclusion or deportation proceedings with the U.S. CIS or ICE? Yes No

- **If yes, explain:** _____
- **If yes, provide copies of relevant documents.**

Supplementary Information

Alien Registration Number _____ ("A" followed by 8-9 digits)

Have you ever been employed by KUMC or the State of Kansas? Yes No If yes, Employee # _____

List exact dates of employment: _____

- Additional documentation may be required, as deemed necessary by the Office of International Programs.

I understand that the University of Kansas Medical Center will use and rely on the information I provide in this form and in supporting documents for filing petitions with the U.S. Citizenship and Immigration Service relative to my and my dependents' lawful presence in the United States. I hereby certify the information contained herein and in the supporting documents I submit to be accurate and complete.

Signature of Applicant

Date

Dependent Information

SPOUSE:

Family _____ First _____ Middle (complete) _____

Date of birth _____ male female SSN/ITIN _____ A# _____
(MM/DD/YY)

City & country of birth _____ Country of citizenship _____

Has your spouse ever been employed in the U.S.? no yes **If yes, attach a separate page listing exact dates of employment, the name and address of each employer, the exact dates of employment, amount of earnings per pay period, and the type of INS/USCIS employment authorization. Submit copies of relevant documentation.**

Currently in the U.S.? no yes **If yes, will s/he be requiring a change to or extension of TD status?** no yes

CHILD:

Family _____ First _____ Middle (complete) _____

Date of birth _____ male female SSN/ITIN _____ A# _____
(MM/DD/YY)

City & country of birth _____ Country of citizenship _____

Currently in the U.S.? no yes **If yes, will s/he be requiring a change to or extension of TD status?** no yes

CHILD:

Family _____ First _____ Middle (complete) _____

Date of birth _____ male female SSN/ITIN _____ A# _____
(MM/DD/YY)

City & country of birth _____ Country of citizenship _____

Currently in the U.S.? no yes **If yes, will s/he be requiring a change to or extension of TD status?** no yes

CHILD:

Family _____ First _____ Middle (complete) _____

Date of birth _____ male female SSN/ITIN _____ A# _____
(MM/DD/YY)

City & country of birth _____ Country of citizenship _____

Currently in the U.S.? no yes **If yes, will s/he be requiring a change to or extension of TD status?** no yes

- **For each family member, attach two copies** of the passport identification page(s). If a U.S. or Canadian citizen, a birth certificate is acceptable in lieu of a passport.
- **For each dependent currently in the U.S., provide (as applicable) two copies** of the visa, front and back of the I-94, entry stamps, and any immigration-related supporting document(s).
- **If you have more than three dependent children, please attach additional paper** with the same information, and include the same supporting documents.

Dependent Petition Fee

The processing fee for a dependent petition is \$140.00—if the dependent is in the U.S. and is requesting a change to or extension of TD status. Only one dependent petition (and fee) is required, regardless of the number of dependents. If applicable, attach check or money order for US\$140.00, made payable to:

U.S. Citizenship and Immigration Service
850 'S' Street
Lincoln, NE 68501