

**Intent to Transfer to KUMC
For F-1 Students currently in the U.S.**

Students currently in F-1 status in the U.S. who plan to change schools must complete the transfer procedure through SEVIS. It is the student's responsibility to maintain his or her F-1 student status and to complete the instructions below.

Transfer procedure instructions

- ✓ Notify your current school of your intent to transfer.
- ✓ Complete Section 1 of this form.
- ✓ Have the designated school official (school administrator or international student advisor) at the institution you are currently attending complete Section 2 and send the signed form to:
KUMC International Programs, Mail Stop 3033, 3901 Rainbow Blvd., Kansas City, KS, 66160 or fax it to (913) 588- 1462.
- ✓ Once your current school "releases" your SEVIS record to KUMC we will produce an I-20. We CANNOT produce a KUMC I-20 until after the release date chosen by your current school.
- ✓ Once your file is released you will be required to check-in at the KUMC Office of International Programs. At that time, you will receive your new KUMC I-20.

SECTION 1 To be completed by the student

FAMILY NAME _____ Given name _____

Date of Birth __/__/__
mo day yr

Semester for which you are applying to KUMC: Fall 200__ Spring 200__ Summer 200__

Will you travel out of the US between attendance at the two schools? Yes No

If yes, dates of travel: from _____ to _____

I authorize the release of information requested on this form for the purpose of a school transfer.

Student signature _____ Date _____

SECTION 2 To be completed by Designated School Official (DSO) of school last authorized to attend

The above-mentioned student has been admitted to the University of Kansas Medical Center. Please check the one appropriate box below and complete all appropriate blanks.

The student is currently in status and will be released to the University of Kansas on _____ (specific date) SEVIS ID # _____

Did the student receive approval for a reduced course load? Yes No

If yes, reason: Academic Medical

If yes, program level and dates of approval _____

Did student receive any practical training? Yes No

If yes, type: Full time Curricular Part time Optional Full time Optional

If yes, program level and dates _____

The student will not be attending KUMC.

The student is out of status and/or not currently in SEVIS, but still wishes to attend KUMC.

As DSO completing this form, I verify the information above is accurate to the best of my knowledge.

Signature _____ Print Name: _____

Date _____ Title: _____

Name of School _____

Phone _____ Fax: _____ E-mail _____