KU MEDICAL CENTER
The University of Kansas

Office of International Programs

221-G & ADMINISTRATIVE PROCESSING WHEN OBTAINING A VISA STAMP AT U.S. CONSULATES/EMBASSIES ABROAD

Before planning a trip abroad, you need to be aware that if you plan on applying for a visa stamp at a U.S. embassy or consulate, there is the possibility that you may get delayed in what is referred to as a "221-g" or "Administrative Processing" check. Per section 221(g) of the U.S. Immigration and Nationality Act, any international visa holder applying for a visa stamp at U.S. consulates and embassies abroad may be subject to this check. If you become subject to this check, **please contact your department and OIP immediately** as you may need to wait anywhere from 2-6 weeks before your visa is issued. While we do not know who will be subject to this check, we know that individuals selected for these checks are working in either the science, technology, engineering or mathematics fields.

It is important to have the information listed below available in preparation for your visa interview in case you receive a 221-g check. The U.S. embassy or consulate may ask for additional information, but this is some of the most common information that has been requested from other 221-g checks that we are aware of. This will prevent any further delays in the processing of your visa.

Invitation: An invitation/employment verification letter from the sponsoring organization in the U.S. For graduate students, workers, and exchange visitors, this letter should include your supervisor or advisor and details about your work.

Resume: A detailed resume/CV, including your professional academic background, three professional references, and a list of all your publications.

Research: A complete and detailed description of 1) your past research; 2) your current research; and 3) any research you intend to conduct in the US. You must include a description of the practical applications of your research or study.

Position: Your current job title and a full description of your work.

Purpose: A detailed statement of the purpose of your visit to the US.

Itinerary: An itinerary of all locations you will visit in the US, including dates, contact names, organizations, addresses, and telephone numbers.

Funding: Name of the person or organization who is funding your trip/employment.

Travelers: A list of all the travelers who will accompany you, including family members and colleagues.

Travel: Dates and locations of all your international travels for the last ten years, except for US travel.

Undergoing administrative processing or 221-g, unfortunately means that you may not return to the U.S. and KUMC as scheduled to resume your normal job duties. OIP's services tend to be limited when it comes to these checks, given the number of federal agencies involved in the process. While we are unable to expedite the process, we will work with the Department of State to ensure that the checks are processed within the time frame given to you by the U.S. Consulate.