

## Recommendation for Academic Training

Academic training provides an opportunity for J-1 students to participate in professional activity related to their program of study. The activity may occur either during or immediately following completion of studies. Prior to completion of studies, the activity may be paid or unpaid; following completion of degree requirements, the activity must be paid employment. Academic training may only commence after the Office of International Programs has issued a letter of authorization. **To request such a letter, submit this completed form at least two weeks prior to the intended start date of the activity** (no later than the date of degree requirements for post-completion training).

NOTE: Academic training is available for a total accumulation of 18 months, or a period equal to the length of the program of study, whichever is shorter. The cumulative maximum is 36 months for doctoral students.

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Student Name _____	Date of Birth _____
Last                      First                      Middle (complete)	MM/DD/YYYY
Program of Study _____	Degree Level _____
Anticipated Date of Completion of <b>Degree Requirements (Not Graduation)</b> _____	MM/DD/YYYY

**PROPOSED TRAINING:**

Organization: \_\_\_\_\_

Address/Location of Training: \_\_\_\_\_

\_\_\_\_\_

Dates: From	_____	To	_____	Hours per Week	_____		
	MM/DD/YY		MM/DD/YY			<b>Paid /</b>	<b>Unpaid</b>

CHECK THE APPLICABLE SITUATION:

- The student will engage in training during the regular academic term, while enrolling full time.
- The student has completed all degree requirements (or will have by the authorized start date).

Provide a description of the activity, or attach a detailed letter offering employment or training:

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\_\_\_\_\_

\_\_\_\_\_

*As Academic Advisor of this student, I verify the accuracy of the information supplied. The training I recommend for this student is integrally related to his/her program of study:*

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Signature	Printed Name	Date
	Adrienne M. Corticelli, RO International Student & Scholar Advisor	