# POSITION ANNOUNCEMENT
# Position Title
# Department
# (PLEASE POST)

**Position Description**
Briefly describe the position, its purpose or function, reportage and primary accountabilities as outlined in the position description.

**Salary/Benefits:** $00,000-$00,000 annually, depending on qualifications. Competitive benefits package.

**Anticipated Start Date**:

**Required Qualifications**
List the minimum qualifications reflected in the position description. Minimum qualifications are those criteria, which if not satisfied, will eliminate an applicant from further consideration. Minimum qualifications should be as objective and measurable as possible, and will include education, licenses and certifications, amount and type of experience, and other knowledge, skills and abilities which are essential to the successful performance of the position.

**Preferred Qualifications**
List the preferred qualifications reflected in the position description. Preferred qualifications are those criteria which may contribute to the successful performance of the position. However, applicants who fail to meet preferred qualifications may not necessarily be eliminated from further consideration.

**The University of Kansas Medical Center**
(optional) Briefly describe the university, your department or program, and/or the locale. For example:
The University of Kansas is a major comprehensive research and teaching university that serves as a center for learning, scholarship and creative endeavor. The main campus is located in Lawrence, KS. The University of Kansas Medical Center includes the School of Medicine in Kansas City and Wichita, the Schools of Nursing and Allied Health, and the Office of Graduate Studies which together enroll approximately 2500 students. The University of Kansas Hospital has approximately 480 beds, offers outstanding clinical experiences for health science students, and houses a full range of clinical services for patients. The schools are actively engaged in research, teaching and service functions. In addition, KU Medical Center serves as a statewide resource for health education and health services to the public. Area Health Education Centers (AHECs), distance education, and provision of health care services and consultation are but a few of the benefits to the citizens of Kansas. Additional information about the Medical Center is available on the University's homepage at http://www.kumc.edu.

The Medical Center is located in a residential setting that is centrally situated in the greater metropolitan Kansas City area. The area encompasses seven counties over rolling terrain in Kansas and Missouri, with a population of nearly 1.6 million. Kansas City offers a wide variety of educational, cultural, recreational and entertainment opportunities in a blend of urban, suburban and rural environments.

**Application Process**

Send letter of application describing your qualifications for this position, a current resume/curriculum vitae, and the names and phone number of three professional references to:

Name of Contact Person
University of Kansas Medical Center
Department
Building, Room Number
3901 Rainbow Boulevard
Kansas City, KS 66160-7100

Complete applications received by _____ will be assured of full consideration.

*KUMC is an affirmative action, equal opportunity institution and welcomes applications from all qualified persons regardless of sex, race, color, religion, sexual orientation, disability, national origin, veteran status, ancestry or age. Direct requests for disability accommodation to Carol Wagner: 913-588-7813 (Voice), or 913-588-7963(TDD). Persons with speech or hearing impairments who wish to contact the hiring department may access the Kansas State TDD Relay at 800-766-3737.*