

Procedure for Receiving Your Diploma

Diplomas are printed and ready to be picked up the end of June. Go to 3013 Student Center, KUMC for this.

You may want to e-mail the registrar's office to verify that the diplomas are ready prior to driving to KUMC. Their e-mail address is kumcregistrar@kumc.edu.

There are two ways to collect your diploma.

1. You may go to the Student Services (3013 Student Center, Olathe and Rainbow Blvd) during regular business hours (M-F, 8:00am-4:30pm). There is no charge for picking up your diploma this way.
2. Or you may write the Student Records Office and request that the diploma be sent to you. They do require a letter signed by you giving them permission to mail you the document. There is a \$10.00 fee for this standard mailing (no credit card accepted, please make out your check to the University of Kansas). If you wish to have the student records office send it via certified mail, then the fee for this service is \$15.00.

NOTE:

Be sure to state in your letter:

1. your name
2. the degree you received
3. the address where you wish the diploma sent

ADDRESS: Registrar's office, KUMC
3015 Student Center, Mail Stop 4029
3901 Rainbow Blvd.
Kansas City, KS 66160