

UNIVERSITY OF KANSAS SCHOOL OF ALLIED HEALTH
STEERING COMMITTEE
MINUTES

November 9, 2010 • 12:00-1:00p.m. • G011 SoN

APPROVED: 1.13.11

ISSUE/TOPIC	WHO	ACTIONS REQUIRED	PERSON RESPONSIBLE
<p>1) Call to Order & Approval of Minutes</p> <ul style="list-style-type: none"> • October 12 	S. Jackson	Meeting called to order at 12:05p.m. Minutes were unanimously approved.	
<p>2) Discuss Replacement Committee Members</p>	Committee	<ul style="list-style-type: none"> • Jeff Searl will serve as Chair of APT Committee beginning in January. Winnie Dunn, as Chair of the OT Dept, will name a new APT member from the OT Dept beginning in January 2011. • K. Koob (HIM) and B. Gregg (RC) have agreed to fill an upcoming SAH vacancy on the Information Resources (formerly Library) Committee. This group consists of 9 elected members from various schools. The Steering committee appointed Beth Gregg to serve on this committee. She will replace Joan McDowd and her term begins January 1, 2011. • Susan Carlson volunteered to be the SAH representative on the Ad Hoc Appeals Committee of the KUMC Faculty Assembly. The SAH Steering Committee agreed to appoint her to this position. She will begin serving on this committee on January 1, 2011. 	
<p>3) SAH's Policies and Procedures for Review of Faculty</p>	S. Jackson	As SAH Steering Committee chair, Susan is a member of the KUMC Faculty Steering Committee. An initiative of that committee is underway to determine if school/department guidelines for review of faculty are in line with BoR	

		<p>requirements. Faculty are allowed to rebut any issues relative to a review which would require negotiation/development of a strategy on the department level. Omar noted that the KUMC Faculty Steering Committee discussed this topic last year and requested each SAH department to develop their own guidelines that should be approved by the members of that department. Since the SAH bylaws do not address review of faculty, if no departmental guidelines exist, the school defaults to the KUMC Handbook.</p> <p>Susan indicated that she would talk w/Lou and request that this issue be addressed at the next Administrative Council meeting. Lou to ask Chairs to provide a copy of their guidelines for review of faculty. Susan and Omar also agreed to attend the Administrative Council meeting.</p> <p>Once each SAH department has submitted its guidelines for review of faculty, the SAH Steering Committee will compare each department's guidelines with the BoR guidelines. The departmental guidelines must incorporate the BoR guidelines. The processes must be documented, dated and presented to faculty for approval.</p>	
<p>4) Dean's Report</p>	<p>L. Loescher-Junge</p>	<p>Nick Shields, a Nurse Anesthesia student was presented with an award by the KCMO Police Department for his assistance to a young drowning victim. A boy was pulled non-responsive from a swimming pool; Nick responded to cries for help and was able to administer CPR to the child until paramedics arrived. The boy was taken to the hospital and is expected to make a complete recovery.</p> <p>Christopher Morrisey, Nurse Anesthesia student, is the recipient of a \$1,000 ASAHF scholarship; only twice in the past 15 years has a KUMC SAH student not been awarded. Midwest Dean's group also will award two scholarships of \$2,000 each.</p>	

		<p>A new governor has been elected, however, no new budget information received yet. BoR is conducting a salary comparison.</p> <p>One CLS student recipient of the multicultural scholarship with KU Lawrence. No new applications have been received. The SAH Diversity Committee is looking to change some of the requirements, opening the application process to a larger pool of students.</p>	
<p>5) Committee Reports</p>	<p>Dory Sabata</p> <p>Joan McDowd</p> <p>Wendy Hildenbrand</p> <p>Linda Griffith</p> <p>Jeff Radel</p>	<p>Academic Affairs: No new business.</p> <p>APT: Proposed change in guidelines; current wording for promotion from Associate to full Professor states candidate ‘applies for external funding’ to proposed wording of candidate ‘receives external funding’. The Committee feels the change allows flexibility to hold research faculty accountable depending upon their job description. Committee would like to present to Faculty Assembly on Nov. 16th for discussion. Voting could be handled online.</p> <p>Elections: No new business.</p> <p>Faculty Practice: No report. Committee plans to meet and discuss development of a policy to address the instance of a committee member submitting a Clinical Faculty Research Grant.</p> <p>Research: A pre-review by the School-level research committee of all Lied Clinical Pilot grant submissions is encouraged strongly by the Research Institute. No School-level policies exist related to this review process. The committee will discuss suitable policy/procedures, including providing sufficient lead time to allow a complete pre-review to take place prior to the RI deadline. It is desirable to have an award recipient for the School on Faculty Research Day. No nominations for the faculty</p>	

	<p>Rama Garimella</p> <p>Lisa Mische Lawson</p>	<p>investigator award were received last summer. The task of soliciting nominations in the summer months has been added to the tasks assigned to the incoming Chair of the SAH Research Committee. Department Chairs will be asked to assist in disseminating nomination information to faculty. Faculty Research Day is scheduled for this Friday, November 12.</p> <p>Diversity: Only one student from CLS has applied for the Multicultural Scholars program. The Committee feels they should take steps to better publicize the program or possibly lower the required GPA. The program includes mentoring a Lawrence student for their transition to the KUMC campus. Discussion of merging the SAH & SoN Diversity Committees. Committee would like to solicit faculty for ideas about cross-cultural strategies/actions to improve methods of recruitment.</p> <p>Professional Development: Recent meeting was well-attended. Mark Burghart has agreed to serve as student liaison.</p>	
6) Agenda for November 16 Faculty Meeting	Committee	Meeting scheduled for next week; 11:30-1:00; location info to be provided in reminder email sent by Lisa Erter. No research presentation this time; will be scheduled for next semester meetings. Dean Miller's updates and APT Committee presentation. Susan and Lisa to finalize agenda.	
7) Adjournment and next meeting:		Thursday, January 13 ; 12:00-1:00pm; G011 SoN	