

Minutes of Steering Committee Meeting  
September 9, 2004

Present: Patricia Pohl (chair of Steering Committee and chair of Academic Affairs Committee), Debbie Daniels (past-chair), Lou Loescher-Junge, Jeff Radel (for Election Committee), Mark Chertoff (chair Research Committee), Adrienne Baxter (chair Professional Development Committee)

Absent: Marc Fey (chair AP&T Committee), Ken Davis (chair Diversity Committee), Karl Koob (Steering Committee)

1. The minutes from the last SAH faculty meeting, April 27, 2004, were approved.
2. Pat reported that the first SAH faculty meeting for this academic year will be held on Wednesday, September 15<sup>th</sup>. Beth Banks and David Antonacci will be the guests.
3. Mark reported for the Research Committee. There is a single candidate for the research award from the SAH. The committee will review this application and make a recommendation to the university committee.
4. Adrienne reported for the Professional Development Committee. The committee is planning a joint event with the Diversity Committee. Mary Carpenter has resigned from the committee. Jeff Radel will follow-up to seek a replacement. Adrienne has a copy of each department's policy for resolving student complaints. She will pass these on to Pat as chair of Academic Affairs.
5. Pat reported on two emails received from Marc Fey. The Steering Committee had no issue with the continued membership of Bethene Gregg, Venus Ward and Don Kellogg to the AP&T committee. The AP&T committee is seeking a change in the bylaws. Pat will ask Marc to present this at the September 15<sup>th</sup> SAH meeting.
6. Lou requested that any faculty concerns with the change in leadership for the medical center be emailed to her. She will pass these on to the Dean.
7. The next Steering Committee meeting will be October 21<sup>st</sup> at noon in Conference Room A, 3026 Robinson.