

**Minutes of Steering Committee Meeting
November 3, 2003**

Members in attendance: Debbie Daniels (Chair), Perri Cagle (Past Chair), Marc Fey, Denise Gobert, Lou Loescher-Junge, Patricia Pohl, Neena Sharma

Special guest: Dean Karen Miller

The meeting was called to order at 12:07.

Dean Miller led a discussion on the following:

1. The Board of Regents has expressed concern with declining enrollments in some departments in the SAH. The Academic Review committee of the SAH can expect a larger role as plans to meet this concern develop. In addition, a recruiter has been hired for the SAH, and she will start in January of 2004.
2. The Strategic Plan of 2000-2003 is due for review and a new plan needs to be created. The Dean will provide the SAH with a draft of our accomplishments from the previous plan. Information will also be provided by the Dean's office on where the KUMC SAH stands in relationship to other comparable schools. After faculty members have received this information, each department will have the opportunity to discuss and help develop our new strategic plan.
3. A SAH meeting will be scheduled in February.
4. The next meeting of the SAH Steering Committee is January 8, 2004.