University of Kansas School of Medicine
Surgery 900 Mid-Clerkship Feedback Session Instructions

The Surgery 900 Mid-Clerkship Feedback Session is held on the 4th Friday of the clerkship (unless changed by the Office of Surgery Education). The session is designed to give feedback to students regarding their progress at that point in the clerkship and to help students to remain directed toward the objectives and competencies of the clerkship. **The session is mandatory** and failure to participate results in an “Incomplete” grade and the consequences outlined in the clerkship grading document.

**During the 3rd and 4th weeks of the clerkship**, the student prepares for the Mid-Clerkship Feedback Session by doing the following. (all forms referenced are contained within the Surg 900-Review Card distributed at orientation. They are also available on the Surgery Education Website and JayDocs under printable forms)

1. Make an appointment with an attending with whom you have worked during the first month of the clerkship. Take with you your Surg 900-Review Card. Complete your portion of the Surg 900-Mid-Clerkship Feedback and Progress Report before the appointment. Include your determination of the topic you will be presenting at the Oral Case Presentation and Exam. The attending will complete his/her portion during the appointment and review your progress with you. Be sure to actively engage the attending about your progress. Do not settle for “you are doing fine.” Get specifics. It is your responsibility to have this form completed and available on the day of the Mid-Clerkship Feedback Session for review.

2. Up to the time of the Mid-Clerkship Feedback Session, you will be getting confirmation signatures on your Surg 900-Skills Verification Form as you experience required skills and procedures. The Clerkship Director will review this on the day of the Mid-Clerkship Feedback Session.

3. You must log patient encounters throughout the clerkship. Take time to review and compare your Surg 900-Procedure Target Tracking Log and your Diagnosis Target Tracking Log against JayLog’s patient encounters using your student report. This will enable you to monitor your clinical experiences, to maximize your learning experience, and to ensure you’re on track for achieving required targets. Pay attention to the level of involvement that qualifies a case experience “to count”, including lectures, labs, videos and SP activities. We highly recommend you log at time of each encounter or at least update on a weekly basis. Review of each student’s encounters will be conducted at Mid-Clerkship and at the End-of-Clerkship.

4. Provide Self Feedback Comments on something you are doing well on and one suggestion for improvement.

**You are required to have completed the above steps and have your Surg 900-Review Card available for the Clerkship Director’s review at time of the Mid-Clerkship Feedback Session.**

Students meet as a group in 5020 Eaton at the scheduled time shown in the JayDocs calendar. Students will then meet with the Clerkship Director (as called - by the service on which currently assigned) to assess the information on the forms and their progress. A determination is made at that time whether they need remediation, focus, or change of rotation in the second half of the clerkship in order to better their chances of achieving the objectives and competencies of the clerkship. Students return to their services after their session with the Clerkship Director.
Time constraints make each session with the Clerkship Director rather brief. Student’s organization and preparation in advance will allow greater opportunity to discuss progress and answer questions. Preparation in advance is designed to encourage the student to make a self-assessment of his/her progress toward the targets and the objectives and competencies of the clerkship. As adult learners, the KU School of Medicine expects students to actively participate in their own development and achievement of the Graduation Competencies of the Kansas University School of Medicine (see and review this master document by using the link on the Surgery Education Website). The Surgery Mid-Clerkship Feedback Session is one mechanism which will help the student to stay “on track” toward the School of Medicine’s overall goals.

The Surg 900-Review Card is returned at the completion of the Mid-Clerkship Feedback Session. Students will continue to use it to obtain confirmatory signatures as they experience the remaining skills during the balance of the clerkship. The completed form is turned in at the end-of-clerkship and becomes part of the student’s Surgery 900, Junior Surgery Clerkship file.