Standing Committee Annual Reports
2017-2018
Academic and Professionalism Committee

Academic and Professionalism Committee
This committee oversees the Admissions and Student Promotions and Special Programs Subcommittees; the committee meets monthly and ad hoc as needed. In this past academic year, there were 11 student dismissal reconsideration hearings brought before the committee. Seven students were retained and four students were dismissed. These four dismissals were upheld by Dean Simari.

Leigh M. Eck, MD is the outgoing chair of this committee with service in AY17-18; David Becker, MD is the incoming Chair of this committee for AY18-19. Vice-Chair elections will occur 8/13/18.

Admissions Subcommittee
The mission of this subcommittee is to define the entrance criteria for prospective medical students, including academic and course standards during undergraduate work. The Admissions Subcommittee reviews electronic applications for interview consideration and then conducts interviews. Along with the Selection Committee, the Admissions Subcommittee discusses each interviewed applicant during weekly meetings where their candidacy is voted on for entrance.

A summary of 2017-18’s Admissions Subcommittee’s work is as follows:
- 3155 people submitted applications (slightly less than our five-year application average).
- 647 applicants were Kansas residents or had strong Kansas ties; this number is consistent with previous years.
- 536 students were interviewed.
- 211 students were accepted to medical school for the entering class of 2018.
- 55 members of the entering class of 2018 were from the Early Decision Program, 123 from regular decision, two were deferred admissions, 11 from the post-baccalaureate program, 15 from the Scholars in Rural Health, and five from the MD-PhD program.
- 89% of the class are Kansas residents (equal to our five-year average).
- There are 109 females and 102 males in the incoming class.
- 20 students are underrepresented in medicine.
- There are 35 Kansas counties and 14 states represented in the incoming class.
- The mean undergrad GPA is 3.75. The MCAT average is 509, the 80th percentile.
- Eight students will complete all four years in Salina, and 28 students will complete all four years in Wichita. The remainder of the class will start in Kansas City. Forty-four of these students will complete Phase II in Wichita.
In addition to the work detailed above for the entering class of 2018, the Scholars in Rural Health program conditionally accepted 16 students for medical school entrance in 2020.

The Early Decision Program admission interviews for medical school entrance in 2019 are being scheduled for September with regular decision process interviews held October through January.

David Becker, MD is the outgoing chair for AY17-18; Brent Duran, DO, is the incoming chair of the committee for AY18-19. Vice-Chair elections will occur on August 13.

**Student Promotions and Special Programs Subcommittee**

The mission of this subcommittee is to recommend students for promotion from Phase I to Phase II and for graduation. The subcommittee reviews and make recommendations concerning matters of professionalism and oversee pipeline programs, electives, and students on individualized education plans. The committee makes decisions regarding the ability of students to complete the required medical school curriculum.

A summary of this year’s business follows:

- The committee moved to dismiss 13 students in AY17-18. Eleven students elected to proceed to reconsideration hearings in front of the full Academic and Professionalism Committee; two students resigned from medical school without pursuing a reconsideration hearing.
- On a continual basis, the committee reviewed Step 1, Step 2 MK, and Step 2 CS outcomes data.
- There was one Honor Council infraction. The Student Promotions and Special Programs Sub-Committee agreed with the sanction of the Honor Council.
- Discussions on the role of sub-committee for non-academic infractions in the ACE curriculum occurred in this past academic year and is ongoing.

Chad Slawson, PhD is the outgoing chair for AY17-18; Brain Pate will be the incoming chair for AY18-19. Vice-chair elections will take place on 8/13/18.

Respectfully submitted by Leigh M. Eck, MD

Academic and Professionalism Committee Chair
Education Council

ACE Curriculum

During the 2017-2018 academic year, Council oversaw the implementation of year 1 of the ACE curriculum. The first 5 blocks of the Phase 1 part of the ACE Curriculum were completed. The year started with Introduction to Doctoring, followed by Molecular and Cellular Medicine; Infection, Blood, and Immunity; Respiration and Circulation; and Gastrointestinal and Renal. Significant work continued on the second year of ACE. Year 1 and the current build for Year 2 of the ACE curriculum can be reviewed on the ACE SharePoint site under ome.kumc.edu. During the academic year, Council oversaw approval and implementation of ACE curriculum adjustments:

- Students originally received their test scores after completion of their exam; however, Council moved to release all test scores after assessment of test question performance and removal of pilot questions. These changes will begin in the new academic year.
- Numerous SER week activities were developed and implemented during the academic year.
- Course remediation originally occurred in the SER week. Due to concerns about students who had to remediate exams delaying remediation until the end of the block and missing SER week activities; exam remediation has been moved for academic year 2018-2019 to the following Monday after the exam. Should the student fail the Monday exam, the student will take another exam during SER week.
- To improve student response rate on the Course Evaluations time was given in the first PBL of RC to complete the survey. Additional time is now given in the course summary at the end of the SER week.
- Student Preceptor Proposal during SER week was piloted, well received, and will continue going forward.
- Now in Year 2 of ACE students will be provided with access to a question bank (USMLE Rx) for their Step 1 preparation.

Near the end of the academic year, the Council focused on the construction of year 3 of the ACE curriculum. Under Council guidance, a subcommittee led by Senior Associate Dean for Medical Education, Dr. Griebling, begun meeting with individual clerkship directors on all campuses to develop and update graduation competencies for Phase 2. A retreat to discuss competencies, integration models, clerkship handoffs, and coaching is scheduled for October with all clerkship directors.

Curriculum Oversight

The Council approved:

- A modification Diagnostic Radiology course was approved to include Interventional Radiology.
- Changes to the MED 972 was approved to a 2-week elective from a 4-week elective.
• Gero 900 was deactivated, PED 900 and OBGN 975 was modified from 6-weeks to 8-weeks. Neuropsychiatry was reactivated to 8-weeks to combine Neurology and Psychiatry. These changes go into effect academic year 2019-2020.
• Beginning in academic year 2018-2019, the first education council meeting will now include a general orientation to new members and then an overall curriculum review.
• Systematic course reviews for the following courses:
  • Pediatrics

**Learning Environment**

The Education council continued to monitor the learning environment at the School of Medicine based on Step1/Step2 preparation reports, M3 reports, graduation questionnaires, and quarterly clerkship reports, as well as issues that were raised by the most recent LCME review. In the year 1 learning environment report, students reported a small uptick in incidents in class humiliation. Due to the increase in faculty contact hours and small group work, chances for discomfort in the learning environment could increase. Increased faculty education and feedback is occurring.

Senior Associate Dean for Medical Education, Dr. Griebling, continues to work closely with grading taskforce to develop a new ACE phase 2 grading system.

The chair would like to acknowledge the immense amount of work that was accomplished by the members of the Council and the associated committees and task forces over the past year.

Respectfully submitted by Chad Slawson, PhD
Educational Council Chair
Dr. Brooke Lochmann served as the Elections Committee chair for the current academic year and Dr. Peter DiPasco was elected as the committee’s vice chair at the November 2017 meeting. Dr. DiPasco will assume chair duties in 2018-19. The committee members included Drs. Brooke Lochmann, Peter DiPasco, Laura Martin, Joshua Broghammer, Indranil Biswas, Deborah Kroeker, Theresa King, Partha Kasturi and Gretchen Homan.

During March of this year, the Committee determined who was rotating off the various Council Committees and Subcommittees and what KUMC Clinical, KUMC Basic Science and Wichita slots would need to be filled. An electronic nomination ballot was then sent to all School of Medicine voting faculty. The nominations were verified by the committee for eligibility and willingness to serve. In order to assure that there was a minimum of two faculty members competing for each opening, personal contacts were also initiated by Committee members. The final result is that every single opening was contested. The General Election ballot was then created and electronically distributed with 19 positions to be filled, including Vice Chair and membership on standing committees.

The results of the 2018 General Faculty Election are below and the new members officially join on September 1.

- Vice Chair: Peter DiPasco
- Admissions: George Enders, Kari Nilsen (WI)
- APT – Kansas City: Benyi Li, Leslie Heckert
- APT – Wichita: Robert McKay
- At-Large Delegate: Lisa Clough
- Elections: Sufi Thomas, Julie Christianson, Kari Nilsen (WI)
- Phase I: Lisa Gilmer
- Promotions/Special Programs: Haley Goucher, Matthew Swan, Joseph Fontes, Irfan Saadi, Yuxia Zhang
- Research: Amanda Bruce, Hinrich Staecker, Michele Pritchard

Respectfully submitted by Brooke Lochmann, MD
Elections Committee Chair
Research Committee

Members

Lisette T. Jacobson, PhD Chair  Paige Geiger, PhD Chair-Elect  Dan Dixon, PhD Immediate Past Chair

Jinxi Wang, PhD  Atta Nawabi, MD  Sean Kumer, MD, PhD
Alexey Ladokhin, PhD  Stephen Williamson, MD  Andrea Nicol, MD
Jeff Bose, PhD  Laura Martin, PhD  Jacob New (MD/PhD Student)
Peter Smith, PhD (ex-officio)  Rosa Meagher (ex-officio)  Jamie Caldwell (ex-officio)

The SOM Research Committee continued the efforts of immediate past Chair, Dr. Dan Dixon, and Dr. Peter Smith, Senior Associate Dean for Research, to expand committee members’ roles and responsibilities. Current initiatives include SOM Bridging Awards, SOM Bohan Visiting Professor Program Awards, SOM Research Equipment and Resource Procurement Awards, and SOM Faculty Investigator Award.

This academic year, another initiative was implemented, the SOM Off-Cycle Research Equipment and Resource Procurement Awards. For all initiatives, the committee was asked to participate in developing the opportunity announcements, application materials and review surveys. Committee members served as reviewers for these awards by providing rankings and recommendations on applications that were advanced to the SOM Administration. The Research Committee continued to serve as liaison between SOM Administration and faculty, with reporting responsibilities to the Executive Committee, Faculty Council, Faculty Assembly Research Committee (FARC), along with interaction with departments/centers/programs. The SOM Research Committee was expanded to include 2 additional members for a total of 11 members (6 basic science and 5 clinical science) effective Sept 1, 2017.

A summary of 2017-2018 award applications review activities:

- SOM Bridging Award applications (3x/yr)
  - Fall 2017: One proposal received, reviewed, discussed and funded.
  - Winter 2018: One proposal received, reviewed, discussed and funded.
  - Spring 2018: One proposal received, reviewed, discussed, and funded.
- SOM Bohan Visiting Professor Program Award applications (2x/yr)
  - Fall 2017: 17 applications including one (1) incomplete application were received; 16 applications were reviewed and discussed; fifteen (15) applications were funded and one (1) application was not funded.
  - Spring 2018: 18 applications were received, reviewed and discussed; thirteen (13) were funded; four (4) have been awarded contingent on cost-share and/or other information; one (1) application was not funded.
• SOM Research Equipment and Resource Procurement Award applications (1x/yr)
  o Winter 2018: Seven (7) applications were received, reviewed and discussed; two (2) were funded; two (2) are pending funding contingent on the success of pending S10 applications; and three (3) were not funded. One (1) application deferred from the Spring 2017 RFA was subsequently funded.

• SOM Off-Cycle Research Equipment and Resource Procurement Award applications (any time, as needed)
  o One was submitted in Winter 2018; reviewed, discussed and funded.
  o One was submitted in Spring 2018; reviewed, discussed and not funded.

• SOM Faculty Investigator Award (1x/yr)
  o Five (5) nominations were received by August 1, 2018; reviews are in progress; discussion will take place during the September 2018 SOM Research Committee meeting.

A summary of 2017-2018 policy/program discussions:

• SOM Off-Cycle Research Equipment and Resource Procurement Award – this is a new program that was implemented and allows an individual to submit an application out-of-cycle for an award of no more than $10,000. The same review criteria apply as for the regular once-a-year SOM Research Equipment and Resource Procurement Award applications.

• Equipment Monitoring Committee remains actively engaged in assessing solutions to the need to update our campus-wide monitoring program.

Other activities:

• Committee Chair served as the SOM Research Committee’s representative and participated in various activities during monthly meetings of the Faculty Assembly Research Committee (FARC) including:
  o Planning the Faculty Research Day Symposium and selecting speakers for the SOM session.
  o Participated in Faculty Travel Awards reviews sponsored by FARC.

• Participated in Center/Institute and Core Meetings.

• Consent agenda was introduced, reviewed, discussed, and implemented to conduct monthly SOM Research Committee meetings.

• Regular monthly updates to the Research Committee were provided by Dr. Peter Smith, Senior Associate Dean for Research, and Mr. Jamie Caldwell, Executive Director of the KU Research Institute

The committee welcomed the following guest speakers:

• Tamara Winden, PhD, Chief Research Informatics Officer and Assistant Professor, presented on “Creating a Bridge between the Health System and Medical Center.”
• David Antonacci, PhD, Associate Vice Chancellor and CIO, and Becca Grube, Director of Project Management-Information Resources, presented on use of the service catalogue.
• Richard Barohn, PhD, Vice Chancellor of Research and Gertrude and Dewey Ziegler Professor of Neurology, present on "KUMC Strategic Plan: Metrics for Research and Discovery"

Respectfully submitted by Lisette T. Jacobson, PhD, MPA, MA
Research Committee Chair
KC Appointments, Promotion and Tenure Committee

Dr. Warren B. Nothnick was elected Chairperson of the FY2017 KUMC School of Medicine (SoM) Appointments, Promotion and Tenure (APT) committee. Additional members include Drs. Ken McCarson, Marty De Ruyter (elected as Vice Chair), Glen Cox, James Calvet, Chris Daley, Cheryl Gibson, Mazen Dimachkie, Jonathan Mahnken, Timothy Fields, Sharon Cain and Eve-Lynn Nelson. The APT committee was administratively supported by Angela Basgall from the Faculty Affairs and Development (FAD) office.

From September 2017 through December 2017, the KUMC SoM APT committee reviewed a total of 83 applications for promotion and/or tenure with applicants from both the Wichita and Kansas City campuses. On average, 6 to 8 applications were reviewed at each meeting by primary and secondary reviewers followed by thorough discussion and evaluation by all committee members.

Detailed minutes of discussions and voting from all meetings were documented by Angela Basgall and are on file with the office of Faculty Affairs and Development (FAD) at KUMC. Recommendations from both the KUMC Kansas City and Wichita committees were shared and discussed with each other at the Joint Meeting in Kansas City on February 2, 2018. Each application with split or different votes by the KUMC and Wichita Committees was discussed by all committee members from both campuses. Candidates in which both campus committees determined met the criteria for promotion were approved for recommendation for promotion and/or tenure through votes by all members. Joint Meeting recommendations were submitted to Dr. Robert Simari, Dean of the KU School of Medicine on February 6, 2018 for review and final decisions on promotion and tenure for each candidate.

Applications from the 83 faculty applying for promotion or tenure were classified into six tracks. Overall, 79 faculty were recommended for promotion or tenure while 4 were not.

The recommendations for each of the individual tracks are listed below:

- **Affiliate Track** (1 total) 1 Recommended
- **Clinical Scholar Track** (39 total) 36 Recommended
  - **Clinician Educator** (36 total)
  - **Clinician Investigator** (3 total) 3 Recommended
- **Clinical Track** (19 total) 19 Recommended
- **Educator Track** (1 total) 1 Recommended
- **Research Track** (1 total) 1 Not Recommended
Tenure Track (22 total)
To Associate Professor with Tenure (8 total) 5 Recommended 3 Not Recommended

To Professor, previously with Tenure (13 total) 13 Recommended
Award of Tenure at current rank of Professor (1 total) 1 Recommended

The KUMC APT Committee also met from January to June of 2018 to review new faculty hire appointments at various levels and tracks for the KUMC School of Medicine. These recommendations were documented by Angela Basgall from Faculty Affairs and Development (FAD) and passed along to Dean Simari for approval.

The APT committee met with the Post Tenure Review committee and passed our recommendations along to Dean Simari.

The KUMC and Wichita APT Committees met for a retreat on July 26, 2018 in Kansas City. The retreat included both FY17 and FY18 committee members and was designed to discuss important aspects of the APT process, and to engage in a mock review of promotion applications. The mock reviews were designed to address difficult applications and/or new tracks within the university.

Dean Simari attended the joint APT committee meeting to present his findings to the committee. A discussion was held regarding the criteria for tenure track and promotion/awarding of tenure.

Committee members that have completed their three-year term and will be rotating off effective September 1, 2018, are Drs. Warren Nothnick, Ken McCarson and Cheryl Gibson. For FY2018, Dr. Marty De Ruyter was elected as Chair. Three new committee members were elected and appointed to replace those rotating off. These include Drs. Bruno Hagenbuch, Leslie Heckert, and Benyi Li.

Respectfully submitted by Warren Nothnick, PhD
KC Appointments, Promotion and Tenure Committee Chair
Donna Sweet MD was elected chairman of the FY2018 Wichita Appointments, Promotion and Tenure Committee. Other members included Tracie Collins MD, James Delmore MD, John Dorsch MD, Gerard Brungardt MD, and Robert Wittler MD. The Wichita APT Committee was administratively supported by Julie Galliart from the Wichita Office of Faculty Affairs and Development.

The Wichita and Kansas City APT Committees met in Kansas City for the annual retreat on July 21, 2017 with a mix of FY17 and FY18 Wichita and Kansas City committee members present. Members were divided into two groups to review mock promotion packets. Each group then presented their findings.

By the September 1, 2017 deadline, eleven nomination packets from Wichita faculty and 72 nomination packets from Kansas City faculty had been posted on the SharePoint site for consideration for promotion to be effective July 2018. A primary and secondary reviewer were assigned for each packet. The committee chairman reviewed all packets. From October through November, the committee met eight times to discuss, review and make recommendations for each of the candidates.

Minutes were taken at all meetings and are on file. The recommendations of the Wichita committee were shared with the Kansas City committee at the Joint Meeting via iTV on February 2, 2018. Committee members agreed to discuss in detail the candidates with split or different decisions by the Wichita and Kansas City committees. Candidates that both campus committees determined met the criteria for promotion were approved for recommendation for promotion and/or tenure by majority vote. Final recommendations were submitted to the Executive Dean for review and final decisions on promotion and tenure for each candidate.

All eleven Wichita candidates were promoted. Names, tracks and titles awarded are as follows:

**CLINICAL SCHOLAR TRACK to Associate Professor**
Gretchen Homan, MD—Pediatrics
Nicole Klaus, PhD—Psychiatry and Behavioral Sciences
Tara Neil, MD—Family and Community Medicine
Kelli Netson, PhD—Psychiatry and Behavioral Sciences

**CLINICAL TRACK to Clinical Professor**
Charles McGuire, MD—Radiology

**CLINICAL TRACK to Clinical Associate Professor**
Philip Dooley, MD—Family and Community Medicine

**CLINICAL TRACK (VOLUNTEER) to Clinical Professor (Volunteer)**
Talkad Raghuveer, MBBS, DCH, MD—Pediatrics

**CLINICAL TRACK (VOLUNTEER) to Clinical Associate Professor (Volunteer)**
Sheryl Beard, MD—Family and Community Medicine
Amy Curry, MD—Family and Community Medicine  
Sarah Houssayni, MD—Family and Community Medicine  
Daniel Prohaska, MD—Orthopaedics

In May, the Wichita APT Committee reviewed Post-Tenure Review Suggestions. The Wichita APT Committee concurred with the recommendations of the Post Tenure Review Committee. Final recommendations were submitted to the Executive Dean for review and final decisions on each faculty member.

Three new (paid) Wichita faculty have been appointed above the rank of Assistant Professor in FY18. The Wichita APT Committee reviewed CVs and letters of reference for these candidates in August 2017, March 2018, and June 2018. Their recommendations were passed on to the Wichita Office of Faculty Affairs and Development.

Respectfully submitted by Donna Sweet, MD  
WI Appointments, Promotion and Tenure Committee Chair