

# **Handbook Doctor of Occupational Therapy Degree Program**

Department of Occupational Therapy Education  
University of Kansas Medical Center

Version:2018

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## **Post-professional OTD program**

This academic program is designed to prepare current occupational therapists to become leaders, educators and innovators to meet the needs of today and in the future. This program recognizes the diverse populations and work settings in which occupational therapists work. The educational activities are designed for students to reflect upon their current practices, use evidence, strive for best practices, evaluate outcomes and become leaders in their chosen practice areas.

### **Class Expectations**

**Attendance** – Attendance requirements and student responsibilities are outlined in the course syllabus provided at the beginning of each course.

**Absences** – Anticipated absences need to be cleared ahead of time with the instructor.

### **Online Platform**

OTD courses are taught online. Students are required to use a computer or other device with video-conferencing capabilities. To learn more about the different types of technology used in our online courses, review the KUMC Student's Guide to Online Learning. [Guide to Online Learning](#)

### **Email**

Once you are admitted to the program, you will receive a KUMC email address (name@kumc.edu). You are expected to check this email regularly for information from your advisor, instructors, and classmates.

### **Online course management**

Many elements of our courses are asynchronous, meaning there is flexibility in when students can log on to the web platform to complete these online activities. All OTD courses will have a website on Blackboard for managing course activities. Assignments, group discussions, and other information will be posted to the website. Be sure to log-on and become familiar with navigating the site. Online tutorials on how to use Blackboard's teaching portal are available through KUMC's Teaching and Learning Technologies (TLT) department.

### **Video conferencing**

Classes will meet periodically in real-time using web-based video conferencing. All students enrolled in these online courses are expected to use a high-speed internet connection, a web cam, and a microphone. A headset with microphone is preferred to reduce auditory feedback. Your attendance in synchronous class meetings and your participation in asynchronous sessions is critical to your learning. Link for support and training for the use of Adobe Connect: [Adobe Connect](#)

## **Professional Behavioral Expectations**

As faculty and students within a professional program at University of Kansas Medical Center, we endorse the AOTA standards and ethics policies as well as the KUMC/School of Health Professions Policies and Procedures. We expect, as occupational therapists, to share with you a mutually stimulating, sharing, and facilitative learning environment. We appreciate and anticipate your participation and contribution.

Behaviors not in accordance with the expectations within the occupational therapy program include:

- a) Exhibiting competitive behaviors that are destructive to learning
- b) Breaching confidentiality, including through inappropriate use of social media
- c) Cheating, and/or dishonesty in any form
- d) Unauthorized use of other ideas, written work, assignments or exams (plagiarism)
- e) Misrepresentation of work submitted

Non-academic behaviors warranting disciplinary action include but are not limited to:

- a) Missing meetings and/or clinical experiences without prior notice
- b) Using university resources for personal purposes (e.g. to promote non-KUMC event or market personal items; accessing university resources without being enrolled)
- c) Knowingly falsifying university information (e.g. altering, misusing and/or misrepresenting university resources)
- d) Knowingly falsifying information pertaining to self (e.g. misrepresenting, altering or plagiarizing personal work)

## **Vision, Mission, and Philosophy of the Department**

The Occupational Therapy Education Department at the University of Kansas Medical Center has adopted the following statements that outline our vision, mission, and philosophy. These statements summarize our dreams, directions and beliefs and provide the foundation for the design of the curriculum and educational experiences offered to our students.

### **Vision Statement**

- To transform the future of occupational therapy through leadership, education and discovery

### **Mission Statement**

- To foster healthy people and communities by facilitating participation in everyday living through innovative education, leadership, research and collaboration.

## **Philosophy**

We Believe:

- People learn through supported discovery and reflection;
- Best practice promotes participation in authentic environments;
- Interdisciplinary collaboration enriches education and practice;
- People have the right and capacity to direct their own lives;
- Participation in everyday life is influenced by the interaction among person, task, and context;
- Producing and using evidence is important for best practice;
- People have the capacity to change and adapt;
- Quality of life is dependent on engagement in occupation.

## **Faculty Roles**

Faculty members carry responsibilities in three major areas of work – teaching, research and service. Teaching is the faculty activity most visible to students, but faculty also plan, develop and conduct research to contribute to the knowledge base of our profession. Service activities for faculty are varied and include administrative tasks, involvement in department, school, and college committees and/or treatment and consultation in clinical settings in and out of the Medical Center. Many of our faculty also participate in community service settings by supervising students and by volunteering their own time in support of these agencies.

## **Leadership**

**Program Director: Becky Nicholson, OTD, OTR/L**

**Assistant Program Director: Angela Blackwell, PhD, OTR/L**

**Core Coursework Advisor: Bobbi Stidham, MA**

**Graduate Director: Jeff Radel, PhD**

- Responsible for development of graduate programming and communications with the University Office of Graduate Studies.

## **Choosing classes**

When each student is accepted into the OTD program, Bobbi Stidham will serve as an **academic advisor**. Your advisor will assist you with enrollment as you progress through the curriculum, and will keep track of your academic progress. Your academic advisor can help you with questions or concerns, evaluate options for courses in which to enroll, and suggest solutions regarding academic progress. Any information or concerns discussed with your advisor are considered confidential. Your advisor will help you complete a **Student Tracking sheet** and will remind you to update it each summer term. This form will help both you and your advisor keep track of which courses you have taken and those you plan to take in the future.

**Who will guide me during the advanced clinical practice portions of the program?**

As students' progress further in the program, they select a primary faculty mentor and a secondary mentor who will guide them in developing proposals for practicum work. The faculty have varied interests and professional research foci. Bobbi will provide assistance in matching students with the appropriate faculty mentors as content advisors for practicum experiences.

**Other helpful resources:**

Other students, members of the Occupational Therapy Education Department, the School of Health Professions, and KU Medical Center generally offer a broad range of interests, expertise, and experience. These individuals are resources who can provide advice and insight on a number of topics.

**Faculty of the OTD Program**

**Joan Augustyn, OTD, OTR/L**

- Title: Clinical Assistant Professor
- Specialty: Adult Community-based practice
- Education: BS in Occupational Therapy from University of Kansas; Master's in Occupational Therapy from University of Kansas; Doctorate of Occupational Therapy from University of Kansas.
- Personal Tidbits: Enjoys competitive ballroom dancing with her husband, spending time with family, her boxer, Duke and working out

**Angela Labrie Blackwell, PhD, OTR/L**

- Title: Clinical Assistant Professor
- Specialty: Community- based pediatrics
- Education: BS in Occupational Therapy from University of Kansas, MS in Occupational Therapy from the University of Illinois, Chicago; PhD in Therapeutic Science at the University of Kansas
- Personal Tidbits: Enjoys traveling, dancing and running. Stays busy with two school-ages children

**Carrie Ciro, PhD. OTR/L, FAOTA**

- Title: Associate Professor, Chair of the Occupational Therapy Education Department
- Specialty: Older adults with chronic conditions with an emphasis on cognitive impairments, orthopedic practice/hands
- Education: BS in Occupational Therapy from University of Oklahoma; Master of Health Science in Occupational Therapy from University of Indianapolis; PhD in Preventative Medicine and Community Health from University of Texas Medical Branch
- Personal Tidbits: Enjoys running and swimming, playing with dogs, binge-watching Netflix, gardening, reading and spending time with friends and family

### **Evan Dean, PhD, OTR/L**

- Title: Clinical Assistant Professor
- Specialty: Community practice, Adults with Intellectual Disability, Self-Determination
- Education: BS in Information Systems from Kansas State University; MS in Occupational Therapy from University of North Carolina at Chapel Hill; PhD in Therapeutic Science from University of Kansas
- Personal Tidbits: Enjoys family and friends, cooking, reading, baseball games and traveling. Spends summer coaching his kid's baseball teams

### **Wendy Hildenbrand, PhD, MPH, OTR/L, FAOTA**

- Title: Clinical Assistant Professor, President Elect of AOTA
- Specialty Area: Mental Health and Psychosocial Performance Issues; Public Health; Health System Policy Issues; Leadership/Professional Development
- Education: BS in Occupational Therapy from University of Kansas; Master's in Public Health from University of Kansas; PhD in Public Administration from University of Kansas
- Personal Tidbits: The "must-haves" in life include spending time with family & friends, being "Mammo" to her grandkids, March Madness (Go Jayhawks!!), humid summers at the ocean, pomegranate Mojitos, good books, a little jazz and reggae, and a spiritual compass. Life balance rule of thumb —Play as hard as you work!

### **Jane Hughes, OTD, OTR/L**

- Title: Clinical Assistant Professor, Program Director Entry-level MOT/OTD Program
- Specialty: Community-based pediatrics, Interprofessional practice and education, Leadership Development and Change
- Education: BS in Occupational Therapy from University of Kansas; MS in Post Professional Pediatric OT from University of Kansas; Post-Professional Clinical Doctorate (OTD) University of Kansas Medical Center
- Personal Tidbits: Enjoys exercising and getting outdoors whenever possible, good food, rarely misses a meal and it's always best when shared with good friends

### **Lisa Mische Lawson, PhD, CTRS**

- Title: Associate Professor
- Specialty Area: Therapeutic recreation, community recreation, school based therapeutic recreation, cancer care
- Education: BS in Therapeutic Recreation from the University of Missouri, MS in Therapeutic Recreation from Temple University, PhD in Therapeutic Sciences from University of Kansas
- Personal Tidbits: enjoys spending time with husband and two boys, travel, reading, and competing in an occasional triathlon.

### **Becky Nicholson, OTD, OTR/L**

- Title: Clinical Assistant Professor
- Specialty Area: Pediatrics, School based Practice
- Education: BS in Occupational Therapy from the University of Kansas; MS in Special Education in Learning Disabilities from the University of Kansas, OTD from University of Kansas Medical Center
- Personal Tidbits: Worked for 20 plus years in a school-based practice. Married with two daughters, spends much of her free time participating in various family activities. Loves to garden, play the piano, and is an avid KU basketball fan.

### **Jeff Radel, PhD**

- Title: Associate Professor
- Specialty Area: Functional correlates of development and plasticity in the central nervous system; dietary influences on brain development & function; animal models of traumatic brain injury; traumatic brain injury in sports
- Education: BA in Psychobiology from Oberlin College; MA and Ph.D. in Experimental Psychology from Dalhousie University, Nova Scotia, Canada; Postdoctoral fellowship in Developmental Neuroscience at the University of Pittsburgh
- Personal Tidbits: Avocations include recreational cooking, refinishing antique furniture, nature photography, kayaking/hiking/camping, and repairing things even if they don't really need to be fixed. Spouse is a Speech-Language pathologist part of the KUMC faculty and they have a son in college.

### **Kelli Reiling, OTD, OTR/L**

- Title: Clinical Assistant Professor
- Specialty Area: Adult Outpatient, Adult Wheelchair Seating Assessments, Disability Determinations, Treating individuals with neurological involvement (acute and progressive), Consultative Services
- Education: BS in Occupational Therapy; Occupational Therapy Doctorate (OTD); both from the University of Kansas
- Personal Tidbits: Enjoys spending time with family and friends; family includes a 4 year old Jack Russell/Yorkie mix rescue and 2 year old Hound mix rescue (aka Milo and Rosa); Loves live music and theater, appreciates home remodel projects and volunteer opportunities (personal and professional)

### **Dory Sabata, OTD, OTR/L, FAOTA**

- Title: Clinical Assistant Professor
- Specialty Area: Gerontology, Community-based practice, Stroke, Environmental Modifications, Interprofessional educational and Experiential learning
- Education: BS in Gerontology & Psychology from (Southwest ) Missouri State University and OTD from Washington University in St. Louis, MO

- Personal Tidbits: Originally from Nebraska but has lived in Arkansas, Missouri, Maryland, California, Georgia and Kansas. Enjoys dancing with her husband, Adrian and daughter, Isabel

### **Office Staff for OT Education**

The staff members of the OT Education department are here to assist with administrative issues. You will likely be in contact with staff for enrollment, initial set up of email, and course permission numbers.

#### **Bobbi Stidham, MA**

- Title: Program Manager
- Specialty Area: Admissions, advising, enrollment/registration
- Education: BS in Psychology, University of Akron; MA in Communication and Leadership Studies, Park University
- Personal Tidbits: Originally from Ohio but has lived in KC for the last 11 years. Enjoys spending time with her son and dog, sporting events (KC Royals and Chiefs) and concerts. She also teaches part-time at Park University and volunteers for the Alzheimer's Association

#### **Jaime Skultety, MPA**

- Title: Fieldwork Coordinator
- Education: BA in Sociology from Texas Christian University; MPA from University of Texas, Arlington
- Personal Tidbits: Lived in Texas for 13 years, but grew up in Leawood, KS. Enjoys Yoga and swimming but spends most of her time with family and watching her nieces grow up

#### **Jennifer Tanquary, MA Ed**

- Title: Administrative Office
- Education: MA in Curriculum and Instructional Leadership with an emphasis in Learning Technologies from University of Missouri, Kansas City
- Personal Tidbits: Has worked in the OTE department for five years and is fascinated by what she has learned about the field of OT. Has more than 20 years of experience in higher education; enjoys knitting, cycling, quilting, sewing, golf, cooking, singing, and working in her yard.

## **Community Projects and Service Contracts**

Our department and faculty are involved in a variety of community projects and service contracts designed to offer occupational therapy expertise and skill in the development and provision of services. Below are examples of service projects in which faculty are or have been involved.

- American Stroke Foundation
- CHAMPS
- Hope Lodge
- Mosaic
- Project Access
- Tiles of Hope/Brandmeyer
- Rose Brooks
- Sunflower
- SEA
- We Rock the Spectrum
- Health Care Resort

## **Curriculum**

### **Summary of Curriculum Structure**

The Occupational Therapy Doctoral Program is composed of the following types of coursework totaling a minimum of 36 credit hours:

- (a) Series of core courses
- (b) Interdisciplinary elective courses which fit with the goals and interest of the OT practitioner
- (c) Practicum courses for skill development
- (d) Culminating Capstone project

#### **(a) Core Courses**

- OTD 865 Occupation (Theory) Based Practice (3 credit hours)
- OTD 835 Quantitative Research for Applied Science (3 credit hours)
- OTD 880 Program Evaluation (3 credit hours)
- OTD 875 Professional Development (3 credit hours)
- OTD 860 Theory and Practice in Occupational Therapy (3 credit hours)

This is a sequence of five core courses offered on a rotating basis successively in a 2-year cycle. Students must complete all these courses while pursuing the OTD degree. You and your academic advisor should keep careful track of when you plan to take each of

these courses so you remain on track. The 5 core courses should be completed or near completion prior to enrolling in advanced practicum hours. You may be delayed in obtaining your degree if you don't enroll in a core course that will not be offered again for several years. See Appendix A for examples of how this sequence of courses may be completed.

#### **(b) Interdisciplinary Elective Courses**

Students must complete a total of 12 elective hours in the following areas:

- Leadership
- Teaching in Technology
- Qualitative Methods
- General elective

These courses are selected by each student in collaboration with the academic advisor and can be taken within other disciplines. The elective courses can also be taken at any time during the program.

#### **(c) Practicum Courses**

- OTD 850 Teaching Practicum (3 credit hours)
- OTD 885 Advanced Practicum (3 credit hours)
- OTD 890 Capstone (3 credit hours)

The required 3 credit practicum courses can be taken in one, two or three credit increments.

#### **Teaching Practicum**

Through this practicum, students apply teaching skills. Teaching practicum activities can include curriculum development, course development/lectures, continuing education, client education, staff development, and advocacy.

*Examples:* Making presentations at professional meetings; develop and/or teach a course or portion of a course; conduct in-service or continuing education workshops for professionals; develop and implement education materials for clients or the general public; participate in public debate related to professional issues; submit an opinion paper to a public forum

#### **Advanced Practicum**

This segment of the OTD program is intended to yield advanced, innovative approaches to practice. Students will identify learning activities which will enable them to develop clinical initiatives and leadership. Student will complete advanced practice opportunities

for program development, leadership, and information dissemination. This course can be taken 1-3 credits at a time for a total of 3 credits.

### **Capstone**

The capstone project is a culminating activity designed by the student and capstone committee to demonstrate expertise in the practice area of their choice. The student must negotiate capstone objectives, evaluation standards, dissemination activities and project outcomes with their primary mentor and capstone committee.

### **Health Professions Educator Certificate**

While enrolled in the graduate OTD program, students have the opportunity to also complete the Health Professions Educator Certificate. The certificate consists of four courses offered through the University of Kansas Medical Center's School of Nursing. The four courses include:

- NRS 870 Designing a Student Learning Environment (3) Fall semester
- NRS 871 Curriculum/Program Planning and Evaluation (3) Spring semester
- NRS 873 Teaching with Technologies (3) Summer semester
- NRS 874 Health Professions Educator Preceptorship (3) Fall semester

Students who are interested in completing the certificate must speak to their advisor first and then submit a formal application to the School of Nursing. More information can be found on the School of Nursing website: <http://nursing.kumc.edu/academics/certificate-programs/health-professions-educator.html>

### **Campus Visit**

Although it is not required, students are invited to visit the campus to meet faculty, staff, and other OTE students. Students may also wish to participate in research and collaboration opportunities, capstone activities and take part in the final hooding and graduation ceremony.

### **Expectations**

As part of the curriculum, students will be expected to disseminate knowledge to colleagues in their profession. Specifically, students will be asked to submit work for presentation at a national conference (such as AOTA) and to submit articles for publication. These activities are embedded in the curriculum to help develop leadership of our students within the occupational therapy profession. Students are expected to keep track and submit annually to their advisor updates on presentations and any work submitted for publication.

### **Enrollment & Tuition**

Students will enroll themselves in classes using the 'Enroll and Pay' website (<https://sa.ku.edu/>). During the enrollment period students will need to obtain permission numbers from the Admissions Coordinator to enroll in the appropriate course.

Payment for tuition is done online and the deadline for payment is determined by when you enroll. The KUMC Registrar distributes the bill for tuition via the student's email account. Holds by various University departments can be imposed on a student's enrollment. It is the student's responsibility to resolve all holds so you may enroll in a timely manner. Examples of enrollment holds include Insurance, Health, Parking, Financial Aid, or a semester passing without having enrolled in courses. Contact the appropriate office to resolve the hold. The final day to enroll without penalty fees is the day before the first day of classes.

Please note that the information about course meeting times & locations listed on the 'Enroll and Pay' website do not necessarily match the actual locations and times for our classes. Instead, refer to the schedules provided to you each term by the instructors.

You should discuss your enrollment plans with your academic advisor to gain insight on course options and alternatives. If you are considering not enrolling for a term, you should be aware the Registrar will apply campus fees retroactively for that term when you next enroll. The retroactive fees will be waived only if you obtain a leave of absence through the Office of Graduate Studies before you next enroll.

### **Preparing to graduate**

You should review the graduation checklist for graduate students [checklist](#) as you begin to focus on graduating, and then again at the start of the term in which you plan to graduate. Attending to these details is the student's responsibility, but please seek advice from your academic advisor or the graduate director if you have questions!

**Application for Degree (AFD):** This is a Registrar's Office function and is described on their website:

<http://www.kumc.edu/student-services/office-of-the-registrar/current-students/more-information/application-for-degrees.html> . The AFD form is available through the Enroll & Pay website, which requires the student's KUMC username and password to gain access (e.g., this can't be done by faculty or staff). The AFD form must be submitted by a specific deadline during the term in which you plan to graduate. That deadline is published on the Registrar's website <http://www.kumc.edu/student-services/office-of-the-registrar/current-students/academic-calendar.html> and on the Office of Graduate Studies website [http://www2.kumc.edu/aa/gradstudies/grad\\_grad.htm](http://www2.kumc.edu/aa/gradstudies/grad_grad.htm).

There is no penalty for submitting the AFD and then not completing all requirements that term – but you will need to submit a new AFD in the next term, prior to that next term's deadline. Be forewarned - past experience indicates there is little flexibility if you fail to meet the AFD submission deadline! There is a short window between the AFD deadline and the graduation date for that same semester in which you can petition and pay a late fee for your AFD – see the Registrar's website: <http://www.kumc.edu/student-services/office-of-the-registrar/current-students/more-information/application-for-degrees.html>

- **Enrollment during final term:** University rules also state that the graduating student must be enrolled during the final term prior to graduation. This can be for as little as 1 credit hour.

- **Incompletes, etc.:** University rules states that a student cannot graduate if an incomplete (I) or waiting grade (WG) is present in the transcript for any course to be counted toward the degree. These assigned grades will need to be revised prior to graduation. Completion of an incomplete or wait grade does not constitute enrollment in a semester. A student must be enrolled the semester they graduate unless they meet the early deadline for completing all requirements for the degree established for each semester and published in the Graduate Studies Calendar posted on the Graduate Studies website: [http://www2.kumc.edu/aa/gradstudies/grad\\_grad.htm](http://www2.kumc.edu/aa/gradstudies/grad_grad.htm) An incomplete grade (I) or waiting grade (WG) must be changed officially with the Registrar by this early deadline or the student will need to enroll in a course for that term in order to graduate.
- **Progress-to-Degree form:** The Office of Graduate Studies requires that significant milestones in the training of students in traditional graduate programs (MS, PhD) be documented using the Progress-to-Degree form. Although this requirement does not apply to clinically-focused degree programs (MOT, OTD), some of the details may be useful for you, your advisor, and your mentor to consider. Note that the Progress-to-Degree form *should* be used by your department to notify the Office of Graduate Studies of a change from provisional to regular status for those admitted provisionally who have since met the requirements for regular admission. Note you must be in “regular status” to qualify for graduation.
- **Diploma and Transcript:** The Registrar's office prepares and distributes transcripts and diplomas. Information about each is posted on their website:
- **Transcripts:** <http://www.kumc.edu/student-services/office-of-the-registrar/alumni-and-verifications/ordering-transcripts.html>
- **Diploma:** <http://www.kumc.edu/student-services/office-of-the-registrar/alumni-and-verifications/diplomas-and-certificates.html>
- **Academic Regalia:** Submitting your ‘Application for Degree’ form launches a series of events, one of which will be having your name added to the Bookstore’s list of people who may want to buy hoods and rent caps & gowns from the Bookstore. If you are graduating in the spring monitor your e-mail for announcements about academic regalia beginning in March.
- **Department of OT Education Hooding ceremony:** This ceremony involves only graduates of the OT Education programs and their family and friends, and typically takes place on the Friday afternoon before graduation weekend, on the KUMC campus in a ceremony attended by family and friends.
- **School of Health Professions Recognition Ceremony:** This ceremony takes place off-campus but still in Kansas City (typically in the Soldiers & Sailors Memorial building in KC, KS) on Saturday morning of graduation weekend, and is attended by all graduates of the School of Health Professions, family & friends. Information will be sent to you in April by the SHP Dean’s office about location, times, and other important details.

- **KU Doctoral Hooding Ceremony:** Graduates of doctoral programs are eligible to participate in the Doctoral Hooding Ceremony held annually on the Lawrence campus on Commencement weekend in May:  
[http://www.graduate.ku.edu/doctor\\_hooding/doindex.shtml](http://www.graduate.ku.edu/doctor_hooding/doindex.shtml)
- **Commencement:** All graduating students are eligible to participate in KU's Commencement ceremony, held annually in May on the Lawrence campus.  
<http://www.commencement.ku.edu/>. These ceremonies take place on Saturday and Sunday.
- **Graduate Studies Degree Verification Checklist:** *(these details apply to all graduate students and must be satisfied before a student can graduate; see the "[graduate checklist](#)" posted online by the office of Graduate Studies)*
  - Office of Graduate Studies (GS) reviews student's official file maintained by the Registrar's Office
  - GS verifies that an official transcript from the admissions process is in the student file indicating bachelor's degree was conferred
  - GS verifies that if student was provisionally admitted the provisions have been met and the department has requested changed to regular admission status
  - GS verifies KUMC cumulative GPA for graduate work is a minimum 3.0
  - GS checks for "I" or "WG" grades for prior semesters & notifies department to submit Change of Grade as needed
  - GS verifies student is enrolled during the semester of graduation
  - GS verifies that final semester grades are entered with no "I" or "WG" grades and then checks final cum GPA for minimum of 3.0
  - GS checks that department has entered verification that all degree requirements have been met in the student system – department should verify all the above have been met before entering the department verification in the student system.
  - GS enters approval for degree in the student system once all the above have been met and then the Registrar will post the degree to the transcript and prepare a diploma.

### **KUMC Campus Codes, Policies, and Procedures**

Please refer to the following link to obtain complete KUMC & School of Health Professions Policies and Procedures by which all current students are bound by: **School of Health Professions Student Handbook** (<http://www.kumc.edu/school-of-health-professions/student-handbook.html>)

### **Accommodations for Individuals with Disabilities**

- If upon entering the program the student is aware that he/she has a documented disability that will interfere with his/her performance in meeting one or more technical standards the student should notify his/her academic advisor and contact the Specialist in Disability Services. The Disability Specialist can be reached at 913.588.7813; TDD 913.588.7963.

- The Specialist and the student will work together to determine whether a reasonable accommodation is appropriate to facilitate successful completion of the OT curriculum.
- Students without diagnosed disabilities who are having difficulties meeting performance standards have the option of contacting the Disability Specialist to seek counsel regarding disability determination and possible need for accommodations.
- Faculty will honor the recommendation for accommodation once formal notification is provided by the Specialist from Disability Services.
- Results of student evaluation completed prior to determination of disability and notification of accommodation needs cannot be changed.

### **Grievance Procedure**

“A graduate student who believes himself or herself unfairly or unlawfully treated in an academic matter may present a grievance to the department or program chairperson. A student unwilling to accept the decision at the department or program level may appeal to the Graduate Division of the school or college for consideration. Similarly, a student unwilling to accept the decision at the Graduate Division level may appeal to Graduate Studies, where the grievance will be considered under guidelines established by the Standing Committee charged with student affairs and the Executive Committee of the Graduate Council. For information on these guidelines, contact the Graduate Studies office, 785 -864-4141.” (The University of Kansas Graduate Studies Catalog; <http://www.catalogs.ku.edu/graduate/>)

### **University Resources**

- Directory of courses <https://classes.ku.edu/Classes/ExternalDisplay.action>
- Dykes Library <http://library.kumc.edu/>
- KU Writing Center <http://www.writing.ku.edu/kumc/>
- Office of the Registrar <http://www.kumc.edu/studentcenter/registrar.html>
- Student Services <http://www.kumc.edu/studentcenter/index.html>
- Teaching & Learning Technologies <http://www2.kumc.edu/ir/tlt/index.html>

## Appendix A: OTD Curriculum

Cost: Post Professional OTD

36 Hours

Graduate Tuition	\$412.89/ Credit Hour	\$14,864.04
OT Course Fees	\$121.55/ Credit Hour	\$4,375.80
E-learning Course Fee	\$100.00/Credit Hour	\$3,600.00
Estimated Costs		\$22,839.84

**Progression** –Develop Expedited Option for Developing Educators; Three Phases of Competency

- Phase 1 of the Program Foundational Framework Technology, Theory, Professional Development, Practical Experience  
**Professional Growth Assessment Virtual Competency**
- Phase 2 Scholarship and Application, Qualitative, Occupation Based, Quantitative, Leadership, Advanced Practicum  
**Proposal For Completion Committee Review**
- Phase 3 Mastery Program Evaluation and Capstone

### Example of the Teaching Expedited Plan

	YEAR Credits	Course Number & Title		Semester	Credit Hours		
					su	fa	sp
Summer 2018 Through Spring 2019	Year 1 15 credits	NRSG 873	Teaching with Technology	Summer 2018	3		
		OTD 850	Teaching Practicum		1		
		OTD 875	Professional Development	Fall 2018		3	
		XXXX	Teaching Elective			3	
		OTD 860	Theory and Practice	Spring 2019			3
		OTD 850	Teaching Practicum				2
Summer 2019 Through Spring 2020	Year 2 15+ Credits	OTD 899	Special Projects in Teaching	Summer 2019	1		
		XXXX	Qualitative Research		2		
		OTD 865	Occupation Based Practice	Fall 2019		3	
		XXXX	Leadership Practicum			3	
		OTD 835	Quantitative Research	Spring 2020			3
Summer 2020 Fall 2020	SU/FA 6 Credits	OTD 885	Advanced Practicum				3
		OTD 880	Program Evaluation	Summer 2020	3		
		OTD 890	Capstone	Fall 2020		3	

Example of the Expedited Advanced Practice Track

		Course Number & Title		Semester	Credit Hours		
					su	fa	sp
Summer-2018 Through Spring 2019	Year 1 15 Credits	NRSG 873	Teaching with Technology Creating Fieldwork Modules	Summer 2018	3		
		OTD 850	Teaching Practicum Modules for Case-Based Clinical Reasoning		1		
		OTD 875	Professional Development	Fall 2018		3	
		XXXX	Advance Fieldwork Educator			3	
		OTD 860	Theory and Practice	Spring 2019			3
		OTD 850	Teaching Practicum				2
Summer 2019 Through Spring 2020	Year 2 15 +Credits	OTD 899	Special Projects in Teaching	Summer 2019	1		
		XXXX	Qualitative Research		2		
		OTD 865	Occupation Based Practice	Fall 2019		3	
		XXXX	Leadership Elective Experiential Component Mentorship			3	
		OTD 835	Quantitative Research	Spring 2020			3
		OTD 885	Advanced Practicum				3
Summer 2020 Fall 2020	SU/FA 6 credits	OTD 880	Program Evaluation	Summer 2020	3		
		OTD 890	Capstone	Fall 2020		3	