VFC 2018 – WHAT’S NEW?
Becky Prall, RN & Allison Alejos, RN, BSN

Objectives

• Understand and provide examples of the Kansas Immunization Program (KIP) and Vaccines for Children (VFC) Program Requirements.

• Understand the Centers for Disease Control and Prevention (CDC) and KIP data logger mandate, including the importance of data logger use.

• Identify the location of and topics covered in the KIP policies and procedures.

What Is The VFC Program?

A federally funded program that provides vaccines at no cost to eligible children through health care providers enrolled in the VFC program.
VFC Program Requirements

www.kdheks.gov/immunize/index.html

Annual Enrollment

Everyone has submitted their enrollment!

Annual Enrollment

- Provider demographics, profile and clinic staff contacts
- Electronic signature of Medical Director or designee
- Email addresses of the Medical Director, primary and backup contacts
- Required annual training certificates
- Current list of providers in addition to the Medical Director
Program Expectations

VFC contacts must understand KIP policies and procedures for vaccine management including, but not limited to:

- vaccine ordering
- requesting return labels
- vaccine storage and handling
- inventory control
- required monthly reports

Key Clinic Staff

All changes in key staff must be communicated to the KIP

- Primary VFC Contact
- Back Up VFC Contact
- Medical Director

Also...

- Changes in clinic name, address, phone number, or email
- Changes in clinic hours

How to submit a change...

Clinic Information
- Address/Name
- Contact Information
- Delivery Hours
- Staff
Why Clinic Hours Are So Important

- Providers must be available and onsite with appropriate staff to receive vaccine shipments.
- All staff members who might receive vaccine deliveries must be aware of the importance of maintaining the cold chain. Receiving staff should be trained to immediately notify the VFC primary or back-up coordinator when deliveries arrive so that vaccines are checked in and immediately placed in appropriate storage unit.
Scenario

An adolescent presents to the clinic for needed immunizations for college. They are VFC eligible but they are 18 years old.

Can this person receive VFC vaccine?

YES

Eligible ages

Children through 18 years of age

(Age out at 19 years)

Plus they must meet one of the following criteria……

Uninsured
American Indian or Alaskan Native

Our Mission: To protect and improve the health and environment of all Kansans.

Underinsured

Has insurance, but it:
– does not cover vaccines
– does not cover all ACIP recommended vaccines (eligible only for non-covered vaccines)
  • Need to have proof of non-coverage
– there is a cap on insurance (tricky billing)
  • Need to have proof of the cap

Vaccines can only be administered by Federally Qualified Health Centers, Rural Health Clinics, or Deputized Health Departments

Our Mission: To protect and improve the health and environment of all Kansans.

Medicaid-eligible

Our Mission: To protect and improve the health and environment of all Kansans.
Scenario
A child presents to your clinic with private insurance and Medicaid (Title 19) as secondary.
The deductible is very high and has not been met.
Can you give this child VFC vaccine?
Yes

Scenario
A child presents to the clinic with Private Insurance and Medicaid (Title 21) as secondary.
Is this child VFC eligible?
No

Medicaid Title 19 vs Title 21
How do you know?
You NEED to SCREEN for ELIGIBILITY at EVERY VISIT!

Our Mission: To protect and improve the health and environment of all Kansans.

Billing

- Vaccine administration fees charged for non-Medicaid, VFC-eligible children must not exceed $20.26 per dose (CMS Kansas fee cap).
- Only one payer may be billed for the same administration fee.
- Billing should never occur for the cost of publicly-funded vaccine.
- VFC eligible children cannot be denied vaccination or be reported to collections based on the parent or guardian's inability to pay the vaccine administration fee.

Billing Scenario

The child has private health insurance and CHIP Title 21 as secondary insurance. Which insurance is billed for the administration fee?

Always bill private insurance

Our Mission: To protect and improve the health and environment of all Kansans.
Billing Scenario

Can you bill for VFC vaccine?

No

Billing Scenario

What amount can you charge a non-Medicaid, VFC eligible child for an administration fee?

$20.26 (CMS Kansas fee cap)

Documentation

In accordance with Federal Law
– Name of vaccine
– Date administered
– Date VIS was given and publication date of the VIS
– Name of manufacturer
– Lot number
– Name and title of person who administered the vaccine
– Address of the clinic where the vaccine was administered
Our Mission: To protect and improve the health and environment of all Kansans.

Documentation

Documentation must be kept for 3 years.

- Temperature logs
- Packing slips
- Funding source documentation (for each encounter)
- Annual enrollment agreement
- Provider profiles

Standard Operating Procedures

A procedure is a great idea for a clinic to create. It lets all of your staff know who does what job and can be a great tool for new hires.

Take a walk in your patients steps...

Starting at the front door, who will they encounter and what job does everyone do?
Vaccine Management Plan

• Written, standard operating procedures (reviewed annually)
  – Names of primary and backup clinic contacts
  – Proper vaccine storage and handling practices
  – Vaccine ordering and inventory control
  – Shipping and receiving procedures
  – Emergency procedures to be followed by clinic staff in the event of an
    equipment malfunction, power failure or natural disaster
  – Written procedures for ordering, inventory control, handling vaccine
    wastage and clinic staff training documentation

• Emergency response facility

Emergency Plan

Where will your vaccine be moved in case of an emergency?
Vaccine Ordering

- All vaccine orders must be submitted between the 1st-7th day of the month.
- All VFC sites must meet the following validations prior to placing a vaccine order:
  - Reconciliation reports must be closed within past 7 days.
  - KIP supplied data logger reports uploaded into KSWebIZ
  - There must be no pending orders in on hand inventory.
  - Vaccine orders must be consistent with provider’s profile in IV4.

Monthly Reconciliation

The best way to keep track of your vaccine is to actually COUNT your vaccine.

Vaccine Ordering Policy

DID YOU KNOW...

You can order 1 single dose of:
- Pneumococcal Vaccine Polyvalent (Pneumovax®23) (PPSV23)
- Pneumococcal 13-valent Conjugate Vaccine [Diphtheria CRM197 Protein] (Prevnar 13®) (PCV13)
- Meningococcal Group B (Bexsero®) (Men B)
Inventory

- Inventory must be clearly differentiated (Public, Private, and 317)
- Must keep adequate stock of VFC and Private vaccines
- Rotate to use the closest outdate first
- Remove expired vaccines
- Vaccine orders should be in alignment with the clinic’s population as shown in the provider’s profile
Vaccine Transfers

- VFC vaccine can only be transferred to another VFC location.
- Vaccine must be transferred in a qualified pack out container with a certified calibrated thermometer.
- Notify your Regional Consultant if the transport time is one hour or more.

Scenario

You have Public vaccine that is about to expire. Can you “borrow” to prevent the vaccine from going to waste?

Yes
Scenario

A family with 3 teenagers come to the clinic for adolescent vaccines. They all need the same funding source (VFC or CHIP) but you only have 2 vaccines of the correct funding source.

What are your options?

Use a private vaccine for the VFC-eligible adolescent and document on the borrowing form. Repay the vaccine by vaccinating a private child with VFC vaccine. Document the repayment on the borrowing form.

Borrowing Between Funding Sources

Borrowing between funding sources must be rare.

Vaccine Borrowing Form
Vaccines

VFC Providers must offer all the Advisory Committee on Immunization Practices (ACIP) recommended vaccines:

- Dtap
- Hepatitis A
- Hepatitis B
- HIB
- HPV
- Influenza
- Meningococcal
- MMR
- Pneumococcal
- Polio
- Rotavirus
- TdA/TPD
- Varicella

New Vaccine Information Statements

- Measles, Mumps, Rubella (MMR) (2/12/2018)
- Measles, Mumps, Rubella, Varicella (MMRV) (2/12/2018)
- Rotavirus (2/23/2018)
- Varicella (2/12/2018)
- Zoster/Shingles (Live) (2/12/2018)
- Zoster/Shingles (Recombinant) (2/12/2018)

Vaccine Information Statements (VIS)

IT’S THE LAW EVERY TIME

A copy of the VIS must be offered to each patient, parent, or guardian prior to giving immunizations every time.
Returns
Expired or non-viable vaccines must be returned within 72 hours

Waste

- **Unavoidable waste** occurs due to an act of nature that could not have been avoided (i.e., tornados, floods), provided that the VFC provider has followed their storage & handling emergency response plan and has taken reasonable action to prevent the waste of vaccine.

- **Avoidable waste** is waste that occurs under the control of the provider that is preventable.
### Waste

Our Mission: To protect and improve the health and environment of all Kansans.

<table>
<thead>
<tr>
<th>Document</th>
<th>Modification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name:</td>
<td></td>
</tr>
<tr>
<td>Company:</td>
<td></td>
</tr>
</tbody>
</table>

### Storage Units

#### Preferred
- Pharmaceutical grade preferred
- Household stand alone
- Household combo with dual thermostats (refrigerator section only)

#### NO!!

### Storage Units

Must be large enough to hold the largest inventory of the year (i.e., back-to-school or flu season).
Unannounced Storage and Handling Visits

- Unannounced Storage and Handling Visits are a requirement of the VFC program.
- Regional Immunization Consultants or the VFC Manager will be making these visits around the state to monitor storage units, vaccine placement, temperature logs, emergency response plans, etc.
- Visits usually take around 30 minutes but could take longer if problems are identified.

Thermometers

- Thermometers must be digital, certified and calibrated.
- Thermometers must be within calibration date range.
- Need to have the certificate:
  - Must conform to ISO 17025
  - ILAC/MRA signatory body accredited Laboratory List of ILAC/MRA
  - Traceable to the standards maintained by NIST
Thermometer Certificate

• Certificate must have:
  – Name of device
  – Model and serial number
  – Calibrations date and/or calibration expiration date
  – Measurement results indicating that the unit passed testing
  – Documentation of uncertainty is within suitable range (recommended +/- 1°F or .5°C)

Data Loggers

• Continuous, digital data loggers are now required by the CDC/KIP for the VFC Program.

• The Kansas Immunization Program supplies refrigerator and freezer data loggers at no cost to VFC providers.

Data Loggers for Back Up

• May use a certified, calibrated digital thermometer (with a current certificate of calibration), if only used in rare circumstances.

• If transporting vaccine or during mobile clinics (i.e. back to school or flu clinics) a data logger must be used.
Where does your data logger belong?

WITH THE VACCINE

---

Paper Temperature Logs

- "What time?"
- "What was min/max?"
- "What was the current temperature?"
- "Who is documenting the temperature?"
- "This information needs to be documented twice a day"

---

Paper Temperature Logs

- Temperature readings must be made in Celsius.
- Minimum/maximum temperatures (min/max) at the start of each day.
- Temperature readings twice daily during clinic hours.
- Date and time the temperature was assessed and recorded.
- Document any action taken, if a temperature excursion happened.
- Name or initials of the person who documented the temperatures.

No more than 3 days may pass without the min/max and twice daily temperature documentation. This is only permitted when clinic is closed.
Fraud and Abuse

- Fraud – Intentional deception with knowledge that it could lead to unauthorized benefit to practice, person, or facility.

- Abuse – Inconsistent fiscal, business, or medical practice resulting in unnecessary costs to the VFC, KIP, or Medicaid Programs or families served.

Educational Webinars

The KIP will begin routine educational webinars this year to help providers with understanding VFC requirements and to learn about the other immunization-related topics.

Watch for upcoming announcements.

HOW DOES THE KIP KEEP IN CONTACT WITH YOU?

What's Happening Wednesday

VFC Consultant On-Call
The Consultant is available Monday through Friday, 8:30 am to 4:30 pm, except Wednesdays, when the Consultant is available 8:30 am to 12:30 pm. Please call (785) 541-5948 to schedule a call.

Chief Chat—We are down to two weeks until the annual Kansas Immunization Conference! The sessions will be held in Lawrence at the Kansas State Health Center. During the conference, providers will have the opportunity to learn about a variety of immunization topics and network with other providers. There will be something for everyone!
HOW DOES THE KIP KEEP IN CONTACT WITH YOU?

Questions