

Office of Graduate Studies
University of Kansas Medical Center

M.A. and M.S. Thesis Submission

For those students completing a thesis, when the final oral examination has been passed and the thesis title page has been signed by the members of the committee, the title page with original signatures are to be delivered to the Office of Graduate Studies. When all requested changes have been made to thesis, the student arranges for the thesis committee chair to review changes, then sign and date the acceptance page, verifying the thesis is approved for publishing. The acceptance page with original signature is also delivered to the Office of Graduate Studies.

The student is then required to arrange publication of the thesis and payment of all associated fees (including copyright fee if applicable), through the electronic submission process detailed on the Graduate Studies website. The student must be the author of the thesis, and every publication from it naturally must indicate that authorship. However, practices vary among disciplines, and even among scholars in a given field, as to whether the mentor's name may appear as a co-author and whether as senior or junior, on subsequent publication of the thesis (usually revised), or on articles prepared from it. Clear understandings in individual cases are expected to be established during the apprenticeship period, when the ethical practices in publication are addressed within the program's professional development training.