Call to Order:

Judith Warren, Chair called the meeting to order at 5:02 p.m. and welcomed the audiences at all three venues (KUMC, Wichita and Salina Campuses). Attendance is reflected in the appendices.

Acting Executive Vice Chancellor Report: Dr. Steven Stites

Dr. Warren introduced Dr. Steven Stites, Acting Executive Vice Chancellor, who provided a report on the state of leadership transition and shared his own experience in recently assuming the helm of the KU Medical Center enterprise.

Dr. Stites shared his “five rule” philosophy, which is excerpted below from KU’s Department of Internal Medicine, 2010 Annual Report:

“Best care now.

Not just a slogan but a statement.

[It is] a statement of our dedication in research, in education, in administration, and in clinical medicine to deliver the very best so that our patients reap the benefit.

How do we get there? We get there because we follow five rules.

Save the patient. [This is] the single, most important purpose.

Do the right thing. While we focus on providing the best care, we do it by treating others with the same grace and humility we would ask to be treated with ourselves.

Ask questions, seek answers... It is what distinguishes us. It is what powers research. It is what drives the best care.

Be the bridge. No matter where we work, we need partners. Our scientists in medicine need scientists in the basic sciences and in our community. Our clinicians need consultants most of all, to do our best for our patients. As scientists and clinicians, we must work together to find answers to deliver the best care. This is the academic difference.

Those who laugh, last. We all work hard. If we work together and enjoy each other, we are all the better for it.

Taking our mission from the bench to the bedside, we seek to follow these five simple rules; they drive us forward. They drive us in the middle of the night when we come back to complete an experiment. They drive us in the middle of the night when we come in to the ICU or to the emergency room to take care of a patient.

They drive us in the middle of the night when we study for boards and prepare for our careers. They drive us in the middle of the night when we work to raise money with our community to further our mission.”
Dr. Stites reassured everyone that he will do his utmost to maintain good communication through the Leadership Team Newsletter, issued weekly on Fridays. His top priorities are to manage the new EVC search process, prepare for the Liaison Committee on Medical Education (LCME) 2013-14 visit, implement the Strategic Plan and recommendations from the Huron Report, Clinical Integration and assure success of the 1st year medical students in Wichita.

The timeline for the search for EVC is expected to be completed by the Fall 2012, followed by the search for the Dean of the School of Medicine. Dr. Stites also announced the formation of eight transition teams with the following areas of focus: Education, Research, Clinical Medicine, Finance, Leadership and Faculty Development, Student Affairs, Outreach/Communications and Facilities/Infrastructure/Workforce.

**Charge:**
To identify challenges and opportunities in each major mission area to prepare for welcoming a new Executive Vice Chancellor to the campus. This is not a repeat of the Strategic Planning process but rather a detail-oriented look at obstacles to achieving our strategic plans and suggestions for solutions.

**Faculty Assembly Chair Report: Judith Warren**

1. **Kansas Board of Regents (KBOR)**
   Dr. Warren explained the chair’s role, as being the “faculty voice” and representing KUMC faculty interests at KBOR. In this role, Dr. Warren has attended monthly meetings and participated in the Council of Faculty Senate Presidents. Although the discussions are often focused on traditional academic issues, not necessarily related to the academic medical center endeavors, the past year did focus on the economic impact on the universities in the State of Kansas, and creation of a uniform set of general education courses across all Kansas community colleges and universities. Other matters discussed have included faculty salaries and fringe benefits, such as maternity/paternity leave. Audience questions regarding reciprocal out of state tuition with Missouri and other potential benefits, such as tuition credit for faculty family members, were answered.

2. **Council of Faculty Senate Presidents survey**
   Dr. Warren reported on the results of a faculty survey, which was conducted in the Spring 2012. This is the culmination of a two-year effort initiated by the Council of Faculty Senate Presidents, to survey all faculty bodies at Kansas universities. The results of this report are preliminary, they represent a 37% response rate, and will be posted on the Faculty Affairs website along with the minutes of this meeting. Audience questions regarding whether the survey was representative, given the number of usable responses (74% of 311 total respondents), were answered. These limitations will be acknowledged in the final report.
Standing Committee Reports:

1. **Elections: Abebe Abebe, Chair**
   The Elections Committee should be wrapping up the election results within a week; election ballots were sent in early April. To date, there has been a 33% response rate. A reminder was sent to faculty to solicit the vote from non-respondents.

2. **Research: Susan Carlson, Chair**
   The Research Committee has held discussions regarding faculty representation, roles and functions with a variety of research related groups. The discussion has focused on the lack of a clear governance structure in research on the KUMC campus, which directly affects strategic planning, RI funding, Clinical and Translational Science Awards (CTSA), and National Cancer Institute designation.

3. **Information Resources: Ken Davis, Chair**
   A written report was distributed to faculty and will be posted on the faculty website.

4. **Faculty Concerns: Jeanne Schott, Chair**
   The Faculty Concerns Committee met twice during the 2011-2012 Academic year. One of the committee goals was to review and suggest possible revisions to the KUMC Faculty Handbook. A revision regarding Emeritus status of faculty was reviewed by the Faculty Concerns Committee and the Faculty Assembly Steering Committee. That revision was sent to all KUMC faculty for a vote and passed. Updates to the KUMC Faculty Handbook so the text is current are being made by the Office of Academic Affairs as identified in the faculty handbook. Another goal was to increase the visibility and awareness of the Faculty Concerns Committee among KUMC faculty. The anonymous Faculty Concerns mailbox was used to voice a concern. This concern was responded to by the Faculty Concerns Committee. The Faculty Concerns Committee has agreed to review faculty comments from the Faculty Survey to help prioritize and recommend a response.

**New Business: Judith Warren**

1. **Welcome the Incoming FASC Chair, Jeff Searl**
   Dr. Warren thanked the members of the Faculty Assembly Steering Committee for their ardent support during the past year. She introduced and welcomed Jeff Searl, incoming chair of the Faculty Assembly Steering Committee, effective July 1, 2012.

**Adjournment:**
The meeting was formally adjourned at 6:05 p.m.
Appendix I

Total Attendance = 52

Steven Stites – Internal Medicine
Jeff Radel – Occupational Therapy Education
Susan Jackson – Hearing & Speech
Jeff Searl – Hearing & Speech
Robert Klein – Anatomy & Cell Biology
Aminesh Dhar – Cancer Biology
Tomoo Iwakuma – Cancer Biology
Jill Peltzer – School of Nursing
Jerrihlyn McGee – School of Nursing
Ken Davis – School of Health Professions
Judith Warren – School of Nursing
Heidi Chumley – School of Medicine
Bruce Kimler – Radiation Oncology
Jeannie Schott – School of Nursing
Beth Levant – Pharmacology
Rita Clifford – School of Nursing
John Ferraro – Hearing & Speech
Harsh Pathak – Pathology
Joshua Mammen – Surgery
LaVerne Manos – School of Nursing
Carrie Francis – ENT-Otolaryngology
Susan Carlson – Dietetics & Nutrition
John Belmont – Pediatrics
Karen Wambach – School of Nursing
Terrance McIff – Orthopedic Surgery
Merlin Butler – Psychiatry
Mike Crosser – Internal Medicine
Abebe Abebe – Internal Medicine
Marge Bott – School of Nursing
Jinxi Wang – Orthopedic Surgery
Mehrdad Maz – Internal Medicine/Rheumatology
Allen Rawitch – Academic Affairs
Rebecca Opole – Internal Medicine
Wen Liu – Physical Therapy & Rehab Science
Cindy Teel – School of Nursing
Wenbo Xu – Pathology
Elena Sidorenko – Internal Medicine/GI
Irina Smirnova – PTRS
Belinda Vail – Family Medicine
Edna Hamera – School of Nursing

Gerald Carlson – Biochem. & Molecular Biology
Mazen Dimachkie – Neurology
Bethene Gregg – School of Health Professions
Michael Rapoff – Behavioral Pediatrics
Michael Robinson – SOM Salina Campus
Donna Sweet – SOM Wichita Campus
Dennis Valenzo – SOM Wichita Campus
Michele Mariscalco – SOM Wichita Campus
Bob Wittler – SOM Wichita Campus
Ruth Wetta-Hall – SOM Wichita Campus
Rick Kellerman – SOM Wichita Campus

Submitted by Ken Davis and Adopted by FASC on 05/08/12