Call to Order: Sandra Bergquist-Beringer at 4:04 pm

Approval of Minutes from December 9, 2014. Minutes were approved with corrections.

Chair Report: Sandra Bergquist-Beringer

1. COFSP Update
   - COFSP Breakfast with the regents on January 15. Items for discussion included KBOR support for higher education in state budget priorities, the conceal and carry gun law, trends in faculty v administrative positions, and recruiting and retaining non-tenure track faculty.

2. KBOR Update
   - Draft of an Annual and Multi-Year Appointment Policy for non-tenured faculty was discussed and tabled for later discussion.

Academic Affairs Update: Vice Chancellor Robert Klein

- Higher Learning Commission will be on campus February 10 from 1 to 4 to review documentation with faculty and leadership
- Mike Werle is back from ACE training in Oregon
- The McCann Professorship has been shifted from Academic Affairs to the School of Medicine as it originated in the School of Medicine
- February 12, 2015 is Student Research Day at the Capital
  - KUMC will have 5 students presenting posters
  - Allen Rawitch and James Calvet are scheduled to judge, and a 3rd judge is being sought

EVC Office Report: Vice Chancellor Karen Miller (will not be able to attend)

Standing Committee Reports:

1. Elections
   - Call for nominations will go out in early February, 2015 and will remain open for 30 days
   - Nomination validation will be done in March
   - Voting will take place in April, 2015—open for 30 days
   - Votes will be counted in May, 2015
   - Results will be announced in June, 2015

2. Research
   - Research committee helped with Frontiers/Clinical/Lied grant review
   - For 2015 Faculty Research Day, there will be 4 potential keynote speakers chosen from 8 nominated candidates
• Faculty Travel awards for January 2015 were announced: 17 faculty received awards for national travel and 2 faculty received awards for international travel.

3. Information Resources
• At the December committee meeting, Jamison Watkins discussed the reorganization of the KUMC library
  ▪ Extended hours and more services
  ▪ Bound journal volumes are being stored or removed. Faculty can choose from some of the ones being removed.
  ▪ Each of the three schools will have a librarian assigned to them to assist with their library needs
  ▪ Moving bookcases may be used by student educational services
  ▪ Faculty should be urged to take advantage of the library’s online services and advise the library of their needs
  ▪ There are significant upcoming budget concerns. All avenues are being investigated including more support from KU Hospital.
  ▪ FASC members identified the need to establish a reciprocal policy with the KU Lawrence library.

4. Faculty Concerns
• Jeanne Schott will represent the Faculty Concerns committee on the Faculty Handbook Revision/Update Committee

5. SHP Faculty Steering Committee
• Main topic at the January meeting was the Dean search
• 2 or 3 more people will undergo Post-tenure review evaluation yet this year.

6. SOM Faculty Council
• Recent annual survey of 3rd and 4th year medical students showcased complaints of humiliation and abuse
• More registered complaints than in the past because of increased reporting and more complaints against faculty rather than residents who had received more complaints in the past
• Changes in curriculum may help to reduce the complaints

7. SON Faculty Assembly
• No meeting in December
• Dean search committee is active. The position has been announced to the public

Old Business:
1. Faculty, staff and student safety after dark
• Sandra sent a note to the traffic department thanking them for their work to provide a safe and secure campus and urged a policy where bus drivers wait at designated stops when it
is dark, and two or fewer people disembark from the bus, until these persons reach their cars safely.

2. Report of the University of Kansas Bi-Campus Committee on Patent Ownership and Faculty Consultation
      • Policies on Intellectual Property and Patent Ownership in the KUMC Handbook are outdated. The Report of the University of Kansas Bi-Campus Committee was intended to be for both KUMC and KU campuses but KU has not yet discussed. KBOR policies do address the bi-campus need. Have an upcoming meeting with Jim Pottorff, University General Counsel to FASC.
      • The Consulting Policy is vague and unclear. Will send out a Broadcast email for faculty comments on the consulting policy.
      • The two policies may need to be separated.

New Business:
1. KUMC Policy Restructuring
   • Edward Wilson has been assigned to host a policy library, but who will have access and what will be housed in this library
   • The Student Handbook will be undergoing revision. Ryan Gove is looking at the student handbook for possible updates.
   • Faculty Handbook revisions and procedures will be presented to SOM, SON and SHP at their faculty meetings

2. KUMC Faculty Assembly representative to EVC’s Diversity Cabinet
   • Michele DeSouza, MD, self-nominated to be the FASC member on the EVC Diversity Cabinet
   • FASC members recommended the representative be someone from one of the School Diversity Committees.
   • Sandra will follow up.

3. Faculty Handbook Revisions
   a. Proposed Hearing Process Flow Chart and overview of changes to appeals and grievance process
      • Medical Center Standing Hearing Committee – there was discussion about the composition, function and name of this committee.
   b. The appeal process is unclear and needs a specific approach

Adjourned at 5:40pm

Next Meetings: Feb, 10, 2015 from 4:00 pm to 5:30 pm Mar, 10, 2015 from 4:00 pm to 5:30 pm