Faculty Assembly Information Resources Committee  
September 19, 2012  
NOTES

AGENDA (* Indicates Action Item)

Present:
Ken Davis, Tomas Griebling, Edna Hamera, Steven Lauer
Deb Carman, Bob Pisciotta, Jim Bingham, Karen Cole

Reminder that all documents are available on the Faculty Assembly Information Resources Committee SharePoint site: https://share.kumc.edu/adminis/inforesources/library/Information%20Resources%20Committee/default.aspx
If you need help in how to access, use, filter, etc. to find information, please contact bpisciott@kumc.edu, Jstirnaman@kumc.edu, kcole@kumc.edu and we’ll be glad to walk you through “how to”

I. Call to order (Ken Davis)*

- Welcome new members
  Ken welcomed Dr. Lauer to the committee
  He provided a brief overview of the last two years
  Shared the goals of the sub-committees
- Agenda Review

- Approval of April 20, 2012 Minutes*
  Approval of minutes by consent

- Chair & Vice Chair Nominations *
  Tomas is Vice Chair for 2012-2013
  Chair nominations in November when hopefully there is a quorum

II. Reports/Updates

- Instructional Service Update (Jim Bingham)
  - Merger of Instructional Services into TLT
  - Over the summer classrooms were cleaned, did routine maintenance focus on Orr Major – much help from Facilities
  - Student Services changes – taking Stoland Lounge and turning it into a student lounge and abdicating first floor of Student Services to other services
  - Wahl West auditorium has been returned to central scheduling pool
  - TLT Media – Samantha Erickson head of scheduling for classrooms

- TLT Planning Group (Edna Hamer)
  - Edna provided a written report from the TLT Planning Committee
  - Report will also be posted at SharePoint
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- **SubCommittees:**
  - Education (Anne, Heather, Mariah, etc)
    - LibGuide on mobile apps/textbooks - [http://guides.library.kumc.edu/mobileapps](http://guides.library.kumc.edu/mobileapps)
  - Research (Crystal, Rachel, Jason, etc)
    - OA funding is REAL – documentation in your packet (DRAFT)
    - $50,000 available via One University OA fund
    - Dr. Griebling applauded the work of the Research Team
    - Crystal’s LibGuide on Where to Publish and a guide on Open Access  
      [http://guides.library.kumc.edu/AuthorRights](http://guides.library.kumc.edu/AuthorRights)
      [http://guides.library.kumc.edu/openaccess](http://guides.library.kumc.edu/openaccess)
    - Edna suggested an Adobe Connect session regarding publishing, OA, etc
    - Tomas suggested Dr. Pingleton as a contact in SOM for clinical faculty and how to provide information to them
    - Tomas also shared that he is beginning a 3 year commitment on the SOM Tenure and Promotion committee
    - Meet Our Experts [http://experts.kumc.edu/](http://experts.kumc.edu/)
  - Outreach (Amy, Rachel V, etc)
    - No Report
  - Administration (Karen, etc)

III. **Old Business:**

- Microsoft Outlook/Exchange (Jim Bingham)
  Target date for GroupWise to Outlook – Friday, November 2 – Sunday, November 4
  4 passes of migration
  1. Calendar
  2. 30 days of e-mail
  3. Rest of e-mail
  4. Move archive e-mail

Expecting to take through November 18

During the transition GroupWise will be available via GroupWise web

Training information:
[http://www.kumc.edu/information-resources/exchange/training-for-exchange.html](http://www.kumc.edu/information-resources/exchange/training-for-exchange.html)

Tips and Tricks handout
Register for Brainstorm videos
Face to face classes
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• FY2013 Budget (Karen)
  Handouts provided; same information on SharePoint site
  Will be posted to Library web site
  Present at Faculty meetings
  Committee members can freely share
  Cancellation list is “non-negotiable”

• K-20 Librarian Initiative – Google Project (Amy)

IV. New Business:
Do we need to consider reviewing the Faculty Assembly by-laws and assessing advocate representative?

V. Adjourn

Next Meeting: Wednesday, November 14 @ 7:30 a.m.