**Faculty Assembly Minutes**

November 14, 2018  
3:30-5:00pm  
Clendening Auditorium – 2004 Robinson  
SOP Classroom 2304, Wichita  
01 Community Room, Salina  
Conference Room A, Westwood

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### Call to Order (Debra Sullivan) – 3:30-3:35pm

1. Meeting called to order at 3:32pm.
2. Welcome and approval of April 24, 2018 minutes. Minutes approved unanimously.
3. **Agenda correction:** Evan Dean was originally listed as the School of Health Professions elected representative on the Faculty Assembly Research Committee. WenFang Wang is the correct SHP representative.

### Old Business – 3:35-3:45pm

1. **KUMC Consensual Relationships Policy**
   a. The current policy was reviewed and approved in 2016. The Faculty Handbook contains the correct version. It will be submitted to the Kansas Board of Regents for final approval.

### New Business – 3:45-4:00pm

1. **Faculty Development Opportunities held on November 30, 2018 – Jenny Memmott, Director of Career and Professional Affairs (see attachment)**
   a. **Interprofessional Preceptor Summit**
      i. The Interprofessional Preceptor Summit will consist of interactive professional development opportunities to allow preceptors and clinicians to expand their knowledge of interprofessional work in clinic settings and beyond. This event is in collaboration with the Center for Interprofessional Practice, Education, and Research.
   b. **Faculty Development Summit**
      i. The Faculty Development Summit will feature Ed Like Ted-style talks in the afternoon from 1:30-4pm. There are six featured speakers with representation from Health Professions, Medicine and Nursing.
      ii. The keynote speaker will by Amy Blue, PhD, Associate Vice President for Interprofessional Education – University of Florida Health, and the Associate Dean for Educational Affairs and Clinical Professor in the College of Public Health and Health Professions at the University of Florida. The session will be recorded and provided via live stream.
      iii. An awards presentation honoring the 2018 recipients of the Chancellor’s Distinguished Teaching Award, the Chancellor’s Club Teaching Professorship and Glendon Cox Leadership Award will also take place prior to the keynote speaker at noon.
      iv. There are currently 28 posters submitted for the poster session.

2. **Questions and comments on standing committee reports**
   a. See reports below
   b. No questions or comments about committee reports.

### EVC Office Report – 4:00pm-4:15pm

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# Legislative update:
- Governor-elect Laura Kelly will work towards restoring state benefits to members of the LGBTQ Community and expanding Medicaid.
- Due to the conservative legislature, changes to the campus gun policy will likely be placed on hold.
- Sharice Davids was elected as the Kansas House Representative for the Third District.

# Searches:
- The job description for Vice Chancellor of Diversity and Inclusion is complete and will be posted nationally. A robust search will take place to underscore the importance of the position.
- Two finalists for the Executive Dean position have visited campus. The third candidate visit will not take place. However, we will continue moving forward with the two candidates. Any feedback regarding the two candidates should be submitted to the EVC Office.

# Campus Research:
- The School of Health Professions has increased research productivity.
- The School of Nursing continues to increase health standards across the state of Kansas.
- Campus research continues to involve the community.

# Facilities:
- Beginning November 15th, architects will be interviewed for Gross Anatomy Lab renovations on the third and fourth floors of Orr Major. Ground breaking is tentatively scheduled for fiscal year 2020.
- Renovation plans continue to move forward with the possibility of moving Kirmayer to another location on campus. A search for partners is currently in process and the renovations could be a 2-4 year project.
- Spencer Chapel – there have been many concerns regarding the space which was built in the 1970s. Updates are desperately needed, however needs of the community must be taken in consideration first. Feedback from campus is welcome.
- Research Center – plans to construct a new research building are currently in place. The new building is being considered for cancer research or developing animal facilities. There is a strong possibility the center will be constructed in the space between Hemenway and Hoglund. The timeline is estimated to be 3-5 years.

# Healthy Halloween Event:
- The 2018 Healthy Halloween event co-sponsored by the Rosedale Development Association was a great success, with a large turnout of campus and community participants.

# Campus Strategic Plan:
- Would like to develop a 1-year strategic plan, which consists of fiscal and developmental priorities.

# Questions/comments:
- **Dental school status**
  - Many factors play a role in the implementation of a dental school and program taken into consideration: plan development, cost of construction, and implementation process.
  - Possibilities – work through reciprocity with UMKC Dental School, build dental school in Wichita or Salina, or pay for positions at Creighton University.

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**Academic and Student Affairs Report (Vice Chancellor Robert Klein) – 4:15-4:25pm**
1. **KUMC Retiree Rehire Contractual Policy (see attached):**
   a. Formal policy has been developed to address those who retire and return to the University. If retirees return, they must return with new position in a different department

2. **Kirmayer Fitness Center:**
   a. Current renovations planned – both locker rooms, swimming pool
   b. The new heating system in place is working with no issues.

3. **Counseling and Educational Support Services:**
   a. A search committee is working towards finding a replacement for Taren Acosta Lents, who is leaving her position.

4. **Registrar’s Office:**
   a. E-transcripts are now available for students. The current price per transcript is $2.25 or $3.25, which goes to the National Steering Clearinghouse (the vendor). Paper versions are free.

5. **Student Life:**
   a. There are currently 60 students with Compliance holds on their accounts. Most of them are online students.
   b. Orientation for new students starting in the 2019 spring semester will take place soon.

6. **Postdoctoral Affairs and Graduate Studies:**
   a. 2019 Student Research Forum – planning for the student-led event are underway. Meetings are held monthly; communication regarding fundraising needs has already been distributed.
   b. KBOR – a full time definition regarding Kansas Graduate Deans will being coming down from the Board of Regents.

7. **Student Health Services:**
   a. A significant number of students have not received their flu shot.

8. **Office of International Programs International Education Week:**
   a. IEE Poster Presentations will be held on Thursday, November 15th at 12pm in the SON Atrium
   b. IEE Auction will be held on Friday, November 16th at 6pm in the Ad Astra Room

9. **Glendon Leadership Awards:** The 2018 recipients are Cynthia Teel, PhD (School of Nursing) and Belinda Vail, MD (Family Medicine, School of Medicine)

Questions, comments and discussion – 4:25pm-4:55pm
Adjournment and Final Comments – meeting adjourned at 4:10pm

**Standing Committee Reports**

**Election**

- **Election Committee Overview:**
  o The Election committee shall obtain, examine, and certify the annual assembly membership roster as prepared by the Faculty Affairs Office. The committee shall make this roster available to any member of the assembly. The committee shall designate at the fall meeting the number necessary for a quorum.
  o The committee shall issue a call for nominations for all necessary committee positions by February 1 of each year. Self-nomination is encouraged and ensures a position on the ballot. No nomination shall be accepted after March 1.
  o The Election committee shall obtain, examine, and certify the annual assembly membership roster as prepared by the Faculty Affairs Office. The committee shall make this roster available to any member of the assembly. The committee shall designate at the fall meeting the number necessary for a quorum.
The committee shall issue a call for nominations for all necessary committee positions by February 1 of each year. Self-nomination is encouraged and ensures a position on the ballot. No nomination shall be accepted after March 1.

- **2018-19 Faculty Election Committee members are:**
  - Peter DiPasco, School of Medicine (Committee Chair)
  - Heather Gibbs, School of Health Professions
  - Dave Burnett, School of Health Professions
  - Janet Woodroof, School of Medicine
  - Timothy Ryan Smith, School of Medicine

**Research**

- **Research Committee Overview:**
  - The Faculty Assembly Research Committee (FARC) facilitates and promotes faculty research at KUMC. Specifically, the FARC is responsible for reviewing policies related to research and making funding decisions for Faculty Travel Awards and Shared Biomedical Equipment Funds.
  - Each year the FARC chair and chair-elect assist with organizing and conducting Study Section review of proposals for the various inter-institutional research programs (e.g. Frontiers/Lied/Clinical Pilot Program). The FARC facilitates the annual Faculty Research Day, highlighting current faculty research and awarding major KUMC research awards.

- **2018-19 Faculty Research Committee members are:**
  - Allen Greiner, School of Medicine (Committee Chair)
  - Karen Wambach, School of Nursing (Elected member)
  - WenFang Wang, School of Health Professions (Elected member)
  - Danielle Olds, School of Nursing Research Committee Chair
  - Amber Haq, School of Medicine Research Committee Chair
  - Samuel Ofei-Dodoo, School of Medicine – Wichita Representative

- **Faculty Research report:**
  - Faculty travel awards (19 submitted) were reviewed and awarded in September. The fund is under budget and a small amount will be carried forward. Nominations for Faculty Investigator Research Awards were reviewed and awards confirmed (Drs. Holly Hull, Joe Donnelly and Nicole Nollen)(all presented at Faculty Research Day)
  - Faculty Research Day was held in the Ad Astra Room 5th floor of Health Education Building was held October 12th. Anita Williams Woolley from Carnegie Mellon University spoke about the science of team science. Team research presentations were delivered by the teams of Dr. Sally Maliski and Dr. Susan Carlson. All presentations were well received and a brief reception followed at the end of the day.
  - Planning has begun for Faculty Research Day 2019. The FARC committee is looking for research day theme ideas and possible visiting speakers. Plans are to ask a speaker or research team with basic science components to speak this year.
  - A new round of faculty travel award requests will be coming up soon.

**Information Resources**

- **Information Resources Committee Overview:**
  - The Information Resources Committee shall be concerned with the development of policies for the use of information resources facilities and for the growth of information resources and its various information resource functions. It shall establish priorities to guide the use of available funds for the
purchase of educational material. The committee shall recommend policy concerning the
development, acquisition and use of information resources pertaining to the research and
educational missions of the faculty. It shall maintain a website for faculty governance.

- **2018-19 Information Resources Committee members are:**
  - Shin Hye Park, School of Nursing (Committee Chair)
  - Andrei Belousov, School of Medicine
  - John Thyfault, School of Medicine
  - Tamara Winden, School of Medicine

- **Information Resources report:**
  - The committee is working towards filling the required number of member positions. The first
    meeting will take place once all positions are full.

**Faculty Concerns**

- **Faculty Concerns Committee Overview:**
  - The committee shall consider requests for assistance relating to any faculty concern, except those
    of promotion and tenure issues. The Faculty Concerns Committee shall assist the Steering
    Committee in resolution of concerns applying to members of the faculty.
  - A secure communication mechanism has been created for faculty to express any concern which the
    Faculty Concerns Committee may play a role in resolving. A Faculty Concerns mailbox allows faculty
    to express concerns in an anonymous manner. It can be found at the Office of Academic Affairs.
    - [http://www.kumc.edu/academic-affairs/faculty-affairs/faculty-concerns--communication-form.html](http://www.kumc.edu/academic-affairs/faculty-affairs/faculty-concerns--communication-form.html)

- **2018-2019 Faculty Concerns Committee members are:**
  - Jeanne Schott, School of Nursing (Committee Chair)
  - Jeannine Goetz, School of Health Professions
  - Robin Maser, School of Health Professions
  - Babalola Faseru, School of Medicine
  - Joshua Mammen, School of Medicine
  - Matthew Macaluso (W), School of Medicine
  - Martha Baird, School of Nursing
  - Ex-Officio Members – Robert Klein and Steffani Webb

- **Faculty Concerns Report:**
  - The KUMC Faculty Concerns Committee (FCC) met on October 5, 2018. The bylaws for the
    committee were reviewed by its members. The FCC annual report for 2017-2018 was reviewed and
    the FCC 2018-2019 goals were approved by the committee members. Jeanne Schott was elected as
    chair of the Faculty Concerns Committee for 2018-2019. No faculty concerns have been received
    by the committee.

- **2018-19 Goals**
  - Consider faculty requests for assistance related to any broad or general faculty concern, except
    personal grievance and promotion and tenure issues.
  - Respond to requests from the KUMC Faculty Assembly Steering Committee related to faculty issues,
    such as the faculty handbook and new policies affecting faculty.
  - Increase visibility and awareness of the Faculty Concerns Committee among KUMC faculty.
  - Foster communication between faculty and administration regarding faculty governance and faculty
    concerns or issues.
SHP Faculty Steering Committee

- Committee report:
  - Faculty new to SHP
    - Aaron Caruhn, PhD, Dietetics and Nutrition
    - Linda D’Silva, PT, PhD, Physical Therapy and Rehabilitation Sciences
    - Bobbie Laincz, Health and Information Management
    - Lisa Trujilla, DHSc, RRT, Respiratory Care
  - Alpha Eta Honor Society – National Honor Society of Allied Health Professions. KUMC has been approved as Chapter 88
  - Dave Burnett, PhD, RRT Assistant Professor and Chair of Respiratory Care is the new Interim Associate Dean for Faculty Practice and Community Partnerships

SOM Faculty Council

SON Faculty Assembly

- Committee report:
  - Welcome to new faculty members
    - Terri Kennedy, PhD, MSW, LCSW, ACSW, FGSA, FNAP, Endowed Interprofessional Practice and Education (IPE) Professor, officially joined KU School of Nursing October 15th, 2018. She comes to us from Arizona State University, College of Public Service & Community Solutions where she was the Director, Office of Gerontological & Interprofessional Initiatives, School of Social Work. Her new position will help to continue the advancement and sustainment of the IPE program here at KUMC.
    - Barbara Polivka, PhD, RN, FAAN, Associate Dean for Research, beginning February 2019. She comes to us from the University of Louisville, School of Nursing, Louisville, KY where she was Professor & Shirley B. Powers Endowed Chair.
  - SON Artist in Residence: Miki Baird (designed the artwork outside the Ad Astra room in the HEB) will work with SON faculty and staff to create a work of art for the SON, and to incorporate the arts in our daily lives at KUMC.

FASC Representative to EVC Diversity and Inclusion Cabinet

- Cabinet’s materials, including meeting minutes are available in SharePoint
  [https://share.kumc.edu/adminis/diversity/SitePages/Home.aspx](https://share.kumc.edu/adminis/diversity/SitePages/Home.aspx)
- The Cabinet meets quarterly and the Cabinet’s sub-committees typically meet once a month.
- Items of discussion at the 9/12/18 cabinet’s quarterly meeting:
  - Cabinet’s Policy and Procedure revision
  - Sponsorship and Support Guidelines discussion
  - Vice Chancellor for Inclusion and Diversity
    - A small taskforce was assembled by EVC Simari to finalize a job description and put together a search committee. Our goal is to be more inclusive and equip the new Vice Chancellor to
work with all groups around campus.
  - University of Kansas Hospital System report:
    - Transgender Clinic has grown to around 300 patients.
    - PRIDE resource group has been established.
    - Culture Conference will be held on Thursday, December 6, 2018.
  - Past events:
    - Hispanic Heritage Month activities
    - Michael Tilford Conference, October 22-23, 2018
    - Native American Heritage Month activities